

May 2019 Board Meeting Highlights

The May board meeting was held on Tuesday, May 28, 2019 at 8 AM. Absent: Terry Monson.

Staff members present were General Manager, Joel Janorschke, Dale Schwagel and Karen Lupkes.

The minutes of the April board meeting were approved.

The April check register was approved.

The board viewed the East River Electric Board Video Report.

Homan reported on East River Board business.

Janorschke presented the Manager's Report, which included:

- Recapped the East River Manager's Meeting topics.
- Updated the board on MN and SD legislative issues.

Lupkes gave the Office Manager's Report, which included:

- Our Annual Audit took place May 13-17.
- The RUS \$5,006,000 loan document signing will take place at the June meeting.
- The April 30, 2019 accounts receivable balances were reviewed
- Uploading the board policies to the board portal is in progress. Employee policies and safety plans are on the employee portal.
- Requested to write off a portion of bad debt for collection agency commission fees.

Reviewed and approved the April Financial Report.

Schwagel gave the Operations Report. Items discussed included:

- April outages were reviewed.
- Crews have been doing service upgrades, pole changes, and installing routers for the new meter system.
- There have been a few poles hit recently.
- The number of SD locates is high due to fiber.
- Contractors started on the 3 phase to the Dairy.
- Reviewed our safety program and meetings.
- Carr's tree service will begin tree trimming soon in the Big Stone Lake area.
- Two linemen attended Hot Line School.
- Austin Reinke is our new lineman, replacing Calvin Anderson.
- Chapman will start changing meters in June.

Approved revisions to Policy 521 Use of Hand-Held Cellular Phones

Approved revisions to Policy 504 Personnel Information

Approved revisions to Policy 508 Traffic Violations

Approved Schedule REC -Renewable Energy Credit Rate

Agreed to have CFC director candidate, Anthony Larson, visit the July board meeting.

Moved the July board meeting to July 23.

Janorschke is working on updating job descriptions.

A list of upcoming meetings and attendees was reviewed.