

AGENDA
REGULAR MONTHLY MEETING-BOARD OF DIRECTORS
TRAVERSE ELECTRIC COOPERATIVE, INC.

Tuesday, February 25, 2020

9:00 AM

- 1). **Call to order – *Alan Veflin, President***
- 2). **Approval of Agenda *****
- 3). **Approval of Minutes and Bills *****
- 4). **Basin & East River Video Reports**
- 5). **East River Monthly Board Report - *Pat Homan***
- 6). **East River Energize Forum – *Pat Homan, Michael Marks***

10 Minute Break

- 7). **General Manager's Report – *Joel Janorschke***
 1. **East River MAC**
 2. **Basin Member Managers' Conference**
 3. **MN Legislation Update**
 4. **SD Legislation Update**
- 8). **Office Manager's Report – *Karen Lupkes***
 1. **January 31, 2019 Accounts Receivable Balances review**
 2. **Review new members connected**
 3. **Online Utility Exchange, verify new member identity/soft credit check/bad debt collection**
- 9). **Financial Report – *Karen Lupkes***
 - a. **Profit & Loss Statement & Form 7*****
 - b. **Comparison**
- 10). **Operation Manager's Report – *Joel Janorschke***
 1. **Operations update**
 2. **Outage update**
 3. **AMI update**
- 11). **Select recipient of Basin \$1000 Scholarship & \$500 Traverse Electric Scholarship*****
- 12). **Washington DC Youth Tour**
- 13). **Other Business**
- 14). **Adjournment *****

***** Indicates Board Action needed**

AGENDA
REGULAR MONTHLY MEETING-BOARD OF DIRECTORS
TRAVERSE ELECTRIC COOPERATIVE, INC.
Tuesday, February 25, 2020
9:00 AM

Future Directors Meetings

NRECA Annual Meeting – February 27 – March 4, 2020 – New Orleans, LA – Frisch, Marks, Monson
MREA Annual Meeting - March 17-18, 2020 - St. Paul, MN – Armstrong, Diekmann, Frisch, Homan, Marks
TEC Annual Meeting - March 19, 2020 - Wheaton High School - Wheaton, MN

Future Managers Meetings

East River MAC Meeting – March 10, 2020 – Madison, SD
MREA Annual Meeting - March 17-18, 2020 - St. Paul, MN
TEC Annual Meeting - March 19, 2020 - Wheaton High School - Wheaton, MN
East River MAC Meeting – March 31, 2020 – Madison, SD (TEC Board meeting)
East River Joint Strategic Planning (W/Board) – April 1, 2020 – Madison, SD
MREA REMA CEO Conference – April 8-9, 2020 – Waite Park, MN

Future Board Meeting Dates

March 31, 2020 – Scheduled for 9:00 am
April 28, 2020 – Scheduled for 8:00 am
May 26, 2020 – Scheduled for 8:00 am
June 30, 2020 – Scheduled for 8:00 am

Future NRECA Annual Meeting Dates

2020 - New Orleans - February 27 – March 4 – Frisch, Marks, Monson
2021 - San Diego - February 18 – 24 – Kath, Homan
2022 – Nashville - March 3-9 – Diekmann, Armstrong
2023 - Orlando - March 9 – 15- Pearson, Monson

**REGULAR MONTHLY MEETING-BOARD OF DIRECTORS
TRAVERSE ELECTRIC COOPERATIVE, INC.
Tuesday, January 28, 2020
9:00 AM**

The January monthly meeting of the Board of Directors of Traverse Electric Cooperative, Inc. was held at the office of the Cooperative on Tuesday, January 28, 2020.

President Veflin called the meeting to order.

The Secretary reported the following directors present:

Alan Veflin	Karen Kath	Pat Homan
Michael Marks	Russ Armstrong	Doug Diekmann
Mark Pearson	Tom Frisch	

Absent was: Terry Monson.

Staff members attending the meeting were Joel Janorschke and Karen Lupkes.

Diekmann made a motion to approve the agenda as presented. Homan seconded the motion and upon vote, motion carried unanimously.

The minutes from the December Board of Directors meeting and the bills for December were presented. Armstrong made a motion to approve the minutes and the December bills. Marks seconded the motion and upon vote, motion carried unanimously.

The Basin video was viewed.

The East River video was not viewed.

Veflin and Pearson reported on the SDREA Annual Meeting they attended.

- A speaker from CoBank spoke on Washington political issues, and he doesn't foresee a lot of changes after the 2020 elections.
- Federated Insurance spoke about electrical contacts, which were mostly due to not wearing safety equipment properly.
- Attendees were updated on SD legislative issues.
- Pearson and Veflin attended the ACRE Breakfast and Legislative Dinner, but had to leave early the last day due to weather conditions, which also forced some speakers to cancel.

Manager Janorschke presented the Manager's Report:

- East River MAC update: There has not been a MAC meeting since our last board

meeting.

- Janorschke provided a MN legislative update. Discussed Governor Walz's Carbon Free by 2020 push. The next meeting of the Gov't Advisory Committee is Feb. 7.
- Provided a SD legislative update.
- Reported on the CEO Close-Up he attended. Issues discussed were the importance of documentation of CEO and Director compensation discussions and evaluations on the Form 990 and in board meeting minutes. Rate discussions should also be documented in board meeting minutes. NRECA's Board President and NRECA CEO, Jim Matheson, spoke. There were also breakout sessions on cyber security, zero contacts, and governance. Employee issues and employee lawsuits are becoming more common challenges that CEOs have to address.

Lupkes presented the Office Manager's Report per written report:

- December 31, 2019 Accounts Receivable balances were reviewed.
- A list of new members connected was reviewed.
- Our red flags board policy will be reviewed and updated. Measures will be taken to improve on and implement new procedures to protect member identity.
- The Washington DC Youth Tour and Basin Scholarship application deadlines are approaching.

Lupkes presented the financial report. December and year end 2019 sales and margins were discussed. The loss we had in 2019 for the electrician and generator program services was discussed. After a discussion on the monthly comparisons and financial status of the Cooperative, Pearson made a motion to accept the report as given. Frisch seconded the motion, and upon vote motion carried unanimously.

Janorschke gave the Operations Report per Schwagel's written report.

- Outages were reviewed. Crews spent about three days on outages right after Christmas.
- Crews have been clearing snow to change out poles.
- Annual line patrol has started as well as the annual inventory count.
- Provided a meter update. A person from Landis & Gyr is coming today to work through some issues we've experienced.
- Our safety program was reviewed. Our RESAP observation is coming up this Spring.
- Our engineer at MEI Engineering is leaving MEI. We are contemplating moving to STAR Energy for engineering services.
- Tom Jones from RUS recently completed the O & M Review.

CFC's Annual Meeting will be held in New Orleans, LA on March 2, 2020. Homan made a motion to name Marks the CFC voting delegate and Frisch the alternate. Diekmann seconded the motion and upon vote motion carried unanimously.

The January 2020 District Meeting dates were reviewed. District 3 held its meeting yesterday. The proposed bylaw amendments and the generator program were reviewed.

Other business:

Homan thanked Traverse Electric for the memorial plant for his mother.

Next board meeting will be on Tuesday, February, 2020 beginning at 9 AM.

Upcoming Board Member meetings:

East River Energize Forum, Feb 6- Homan, Marks

NRECA Annual Meeting, Feb 27-Mar 4, 2020, New Orleans – Frisch, Marks, Monson

MREA Annual Meeting, Mar 17-18, 2020, St. Paul, MN – Frisch, Homan, Diekmann, Armstrong, Marks

Traverse Electric Annual Meeting, March 19, 2020, Wheaton High School

Upcoming Managers Meetings:

East River MAC Meeting, Feb 5, Sioux Falls, SD

East River Energize Forum, Feb 5-6, Sioux Falls, SD

Basin Managers Conference – Feb 13-14, 2020 – Sioux Falls, SD

East River MAC Meeting – March 10, Madison, SD

MREA Annual Meeting, Mar 17-18, 2020, St. Paul, MN

Traverse Electric Annual Meeting, March 19, 2020, Wheaton High School

East River MAC Meeting, March 31, Madison, SD

East River Joint Strategic Planning (with board), April 1, Madison, SD

MREA REMA CEO Conference, April 8-9, Waite Park, MN

As there was no further business, Marks made a motion to adjourn. Armstrong seconded the motion and upon vote motion carried unanimously. Meeting adjourned at 11:15 AM.

Mark Pearson, Secretary

CM - Check Register-Detail

1 Cash - General Fund

<u>Type</u>	<u>Date</u>	<u>Chk Nbr</u>	<u>Name</u>	<u>Total Check Amount</u>	<u>Document Detail</u>
CK	01/02/2020	116261	FURTHER January HSA	46,570.01	46,570.01
CK	01/02/2020	116262	East River Federal Cu January Credit Union	875.00	875.00
CK	01/02/2020	116263	Fed. Rural Elec. Ins. Co. Work Comp Premium	21,673.00	21,673.00
CK	01/02/2020	116264	I.B.E.W. Lu 524 January Union Dues	240.00	240.00
CK	01/02/2020	116265	Campbell City Hall District 3 Meeting	50.00	50.00
CK	01/02/2020	116266	Rosholt Community Center District 7, 8 & 9 Meeting	175.00	175.00
WT	01/02/2020	8801521	Minnesota Dept Of Revenue Dec 31, 2019 payroll SWH	3,378.63	3,378.63
WT	01/02/2020	8801522	Internal Revenue Service Dec 31, 2019 payroll FWH & FICA	17,360.98	17,360.98
WT	01/03/2020	8801520	Natl Rural Elec Assn Dec 31, 2019 payroll 401K Dec 31, 2019 payroll 401K Loan	6,001.71	5,887.90 113.81
WT	01/03/2020	8801523	Internal Revenue Service 4th Quarter 2019 FUTA	42.01	42.01
WT	01/03/2020	8801524	Payment Service Network Inc December Credit Card Payment Fees	1,436.33	1,436.33
CK	01/06/2020	116267	Irby (Stuart C. Irby Company) Materials & Washers Materials	5,178.34	4,476.34 702.00
CK	01/06/2020	116268	NRECA 2020 401k Pension Plan Emp Exp	2,110.00	2,110.00
CK	01/06/2020	116269	Resco Water Heater Elements, Wrench & Tax on Wr	961.62	961.62
CK	01/06/2020	116270	Main Street Motors Replace Headlamp #137	489.44	489.44
CK	01/06/2020	116271	Locators & Supplies Safety Vests	1,233.07	1,233.07
CK	01/06/2020	116272	Colonial Life December Colonial Life	321.86	321.86
CK	01/06/2020	116273	Delta Dental of Minnesota January Premiums	1,355.50	1,355.50
CK	01/06/2020	116274	Amaril Uniform Company Duck Coats - Josh & Austin Clothing Rep - Chris, Josh & Lon Bibs - Josh & Austin	983.07	468.55 48.71 465.81
CK	01/06/2020	116275	HRExpertiseBP December HR Services	560.00	560.00
CK	01/06/2020	116276	Pemberton Law PLLP Legal Services - Employee Issues	371.00	371.00
CK	01/06/2020	116277	Brutlag Farms Inc Refrigerator & Dishwasher Rebates	150.00	150.00
CK	01/06/2020	116278	Robin Richards	600.00	

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<u>Type</u>	<u>Date</u>	<u>Chk Nbr</u>	<u>Name</u>	<u>Total Check Amount</u>	<u>Document Detail</u>
			Heat Pump Rebate		600.00
CK	01/06/2020	116279	CNA Surety	42.50	
			MN Blanket Notary Errors and Omissions Pol		42.50
CK	01/06/2020	116280	Mike's Cleaning Service	571.78	
			December Cleaning Services		571.78
CK	01/06/2020	116281	Bell Lumber & Pole Company	12,960.00	
			60 - 35' Poles		12,960.00
CK	01/06/2020	116282	NRECA-Coop Benefit Adm	15.00	
			December Cafeteria Expense		15.00
CK	01/06/2020	116283	Mediacom LLC	97.00	
			January Internet Service		97.00
CK	01/07/2020	116284	TOM FRISCH	650.00	
			T Frisch - NRECA Annual Mtg Reg Reimb		650.00
CK	01/07/2020	116285	Russell Armstrong	250.00	
			R Armstrong - Board Check		250.00
CK	01/07/2020	116286	Michael Marks	278.17	
			M Marks - Board Check		278.17
CK	01/07/2020	116287	Alan Veflin	409.50	
			Board Check - Alan Veflin		125.00
			A Veflin - Board Check		284.50
CK	01/07/2020	116288	Douglas Diekmann	259.20	
			D Diekmann - Board Check		259.20
CK	01/07/2020	116289	Mark Pearson	421.25	
			M Pearson - Board Check		154.00
			M Pearson - Board Check		267.25
CK	01/07/2020	116290	Pat Homan	273.00	
			P Homan - Board Check		273.00
CK	01/07/2020	116291	Karen Kath	285.65	
			K Kath - Board Check		285.65
CK	01/07/2020	116292	Terry Monson	276.10	
			T Monson - Board Check		151.10
			T Monson - Board Check (via phone)		125.00
CK	01/08/2020	116293	Sisseton-Wahpeton Oyate	21.14	
			2019 Sales Tax Return		21.14
WT	01/08/2020	8801525	Minnesota UI Fund	26.00	
			4th Quarter 2019 MN SUTA		26.00
WT	01/08/2020	8801527	ND State Tax Commissioner	24.23	
			ND Annual Sales Tax Return		24.23
WT	01/09/2020	8801528	EAST RIVER FCU	5,931.06	
			ER Credit Card Charges		5,931.06
CK	01/13/2020	116294	NRECA	118.56	
			Admin Fee		118.56
CK	01/13/2020	116295	BJ's Parts Depot	7.93	
			Oil Filter		7.93
CK	01/13/2020	116296	Border States Electric	4,068.08	
			Replace 155 Single Phase Meters, Rep & Sup		3,807.50
			Materials		35.69
			Materials		20.54
			Materials		15.58

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			Materials		95.85
			Material for Shop Internet		17.81
			Credit for Returned Connectors		(28.35)
			Resale Material for Collin McDonnell		103.46
CK	01/13/2020	116297	Irby (Stuart C. Irby Company)	25,024.14	
			192 Single Phase CT Meters		25,024.14
CK	01/13/2020	116298	NRECA	26,313.01	
			Total Trust Contributions		26,313.01
CK	01/13/2020	116299	CliftonLarsonAllen LLC	2,040.00	
			2018 Form 990		2,040.00
CK	01/13/2020	116300	Sisseton Courier	66.50	
			Christmas Ad		66.50
CK	01/13/2020	116301	SD DEPT OF REVENUE & REGULATION	125.15	
			SD 2% Excise Tax Return		125.15
CK	01/13/2020	116302	Sturdevant's, Inc.	544.12	
			Supplies		544.12
CK	01/13/2020	116303	LILLEGARD, INC.	200.42	
			Fuel Filters #143		200.42
CK	01/13/2020	116304	City Of Wheaton	169.28	
			Utilities		169.28
CK	01/13/2020	116305	Wheaton Area Chamber of Commerce	165.00	
			2020 Membership		165.00
CK	01/13/2020	116306	SD Rural Elec. Mgrs. Assn	300.00	
			2020 Membership Dues		300.00
CK	01/13/2020	116307	Star Energy Services	5,884.75	
			Safety & IT Serv, Map Edits, Oien Oil Spill		5,884.75
CK	01/13/2020	116308	Amaril Uniform Company	735.01	
			C Falk - Bibs, Pullover & Zip Hooded Sweats		697.57
			Clothing Repair - Austin		37.44
CK	01/13/2020	116309	Cenex Fleetcard	5,159.84	
			December Fuel		5,159.84
CK	01/13/2020	116310	NRECA Group Benefits Trust	1,902.29	
			Group Insurance		1,902.29
CK	01/13/2020	116311	McLeod's Printing	259.90	
			3000 General Funds Cks		259.90
CK	01/13/2020	116312	Verizon Wireless	784.47	
			Linemen iPads		130.68
			Cell, iPad Service & Apple Watch		653.79
CK	01/13/2020	116313	NRECA	726.54	
			Admin Fee		726.54
CK	01/13/2020	116314	RC TECHNOLOGIES CORP	390.40	
			CREDIT REFUNDS - 3135 41 -19-4A		390.40
CK	01/13/2020	116315	TODD PISTORIUS	290.70	
			CREDIT REFUNDS - 5494 40 -29-3B		290.70
CK	01/16/2020		Payroll Batch # PR000916	32,687.08	
WT	01/16/2020	8801531	Minnesota Dept Of Revenue	2,163.79	
			Jan 16, 2020 payroll SWH		2,163.79
WT	01/17/2020	8801532	Internal Revenue Service	12,129.92	
			Jan 16, 2020 payroll FWH & FICA		12,129.92

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CK	01/20/2020	116330	Border States Electric	77.81	
			10 Meter Closing Plates		77.81
CK	01/20/2020	116331	Irby (Stuart C. Irby Company)	376.00	
			Materials		376.00
CK	01/20/2020	116332	East River Electric Coop	564.30	
			4th Qtr 2019 AVL Monthly Fees		564.30
CK	01/20/2020	116333	Gazette Publishing Co.	119.25	
			Holiday Greeting & 1 Year Sub		119.25
CK	01/20/2020	116334	KMRS	182.00	
			Holiday Greetings & Wheaton HS Concerts		182.00
CK	01/20/2020	116335	Rosholt Review	70.00	
			Holiday Greeting		70.00
CK	01/20/2020	116336	SD Rural Electric Ass'n	455.00	
			Newsletter Labor & Insert		455.00
CK	01/20/2020	116337	Tri-County Coop	50.96	
			Fuel for Bobcat		50.96
CK	01/20/2020	116338	Valley Office Products	138.85	
			Post-Its, Legal Paper, Desk Calendars & Fold		138.85
CK	01/20/2020	116339	Willy's Super Valu	107.24	
			Supplies		107.24
CK	01/20/2020	116340	Chokio Review	25.00	
			Christmas Wishes		25.00
CK	01/20/2020	116341	CURTIS 1000, INC	583.67	
			500 Chip Clips for Farm Show Give Away		583.67
CK	01/20/2020	116342	KFGO - AM (Midwest Radio of Fargo-Moorhead)	80.00	
			Christmas & New Year's Greetings		80.00
CK	01/20/2020	116343	Locators & Supplies	806.25	
			Fiberglass Wax & Buff Kit for Hot Sticks		344.46
			Ear Muffs, Visors & Nylon Mesh Screens for		461.79
CK	01/20/2020	116344	USIC Locating Services LLC	215.00	
			December MN Locates		215.00
CK	01/20/2020	116345	Sag's Hardware Hank LLC	297.86	
			Uguard Screws, Hitchpin/Pole Trailer, Misc		297.86
CK	01/20/2020	116346	Rema Treasurer	1,640.00	
			2020 Dues		1,640.00
CK	01/20/2020	116347	CRC Response Center Inc	1,829.29	
			December After Hours Service		1,829.29
CK	01/20/2020	116348	Dymoke Law Office PA	736.00	
			Bylaw Amendments		736.00
CK	01/20/2020	116349	Big Stone Radio	754.00	
			MN Vikes, Holiday & Generator Advert		754.00
CK	01/20/2020	116350	Gopher State One-Call	9.45	
			December MN Locates		9.45
CK	01/20/2020	116351	Aflac	13.70	
			January AFLAC		13.70
CK	01/20/2020	116352	Star Energy Services	4,561.88	
			Pyxis OMS System Maint for 9 Mos		4,561.88
CK	01/20/2020	116353	Smart Heat	131.00	
			Shop Floor Heat		131.00

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CK	01/20/2020	116354	Xerox Corporation January Copier Lease	379.35	379.35
CK	01/20/2020	116355	Bluecross Blueshield February Premiums Due in January	17,599.42	17,599.42
CK	01/20/2020	116356	LegalShield January ID Theft Insurance	147.50	147.50
WT	01/20/2020	8801530	Minnesota Sales & Use Tax MN Dec 2019 ST Return	35,322.00	35,322.00
WT	01/20/2020	8801533	Natl Rural Elec Assn Jan 16, 2020 payroll 401K Loan Jan 16, 2020 payroll 401K	6,127.85	113.81 6,014.04
CK	01/21/2020	116357	KFGO - AM (Midwest Radio of Fargo-Moorhead) Christmas & New Years Greetings Ad	190.00	190.00
WT	01/21/2020	8801526	SD DEPT OF REVENUE & REGULATION SD 4.5% Sales Tax Return	17,020.52	17,020.52
WT	01/21/2020	8801534	CoBank ACB CoBank Mo Princ & Int Pmt	22,543.34	22,543.34
CK	01/27/2020	116358	PROFESSIONAL COMPUTER SOLUTIONS LLC January Hosting & User Fees	973.00	973.00
CK	01/27/2020	116359	Irby (Stuart C. Irby Company) Sleeve Testing Materials	485.67	97.55 388.12
CK	01/27/2020	116360	Basin Electric Power Coop January Email Hosting	25.00	25.00
CK	01/27/2020	116361	Resco 3-85 Gal & 2-50 Gal Water Heaters	5,276.36	5,276.36
CK	01/27/2020	116362	BROWNS VALLEY PUBLIC SCHOOL Yearbook Ad	25.00	25.00
CK	01/27/2020	116363	CURTIS 1000, INC 500 Pens for Annual Meeting	384.15	384.15
CK	01/27/2020	116364	Locators & Supplies Safety Glasses, Wax & Buff Kits/Hot Sticks	473.92	473.92
CK	01/27/2020	116365	Wheaton Country Club 3 Year Tee Box Sign Ad	400.00	400.00
CK	01/27/2020	116366	Joel Janorschke Mileage To/From MSP Airport for CEO Close	230.00	230.00
CK	01/27/2020	116367	LifeScape Mountain Oyster Fundraiser Donation	50.00	50.00
CK	01/27/2020	116368	Jirak's Triple J Ranch Lighting Rebate	646.40	646.40
CK	01/27/2020	116369	Allen Korinek 2 Lighting Rebates	235.60	235.60
CK	01/27/2020	116370	Troy Blankenhagen Heat Pump Rebate Electric Boiler Rebate	900.00	600.00 300.00
CK	01/27/2020	116371	Kassandra Johnson Clothes Washer & Dryer Rebates	100.00	100.00
CK	01/27/2020	116372	Dean Krump Refrigerator Rebate	50.00	50.00

CM - Check Register-Detail

1 Cash - General Fund

<u>Type</u>	<u>Date</u>	<u>Chk Nbr</u>	<u>Name</u>	<u>Total Check Amount</u>	Document Detail
CK	01/27/2020	116373	AT & T 800 Service	42.57	42.57
CK	01/27/2020	116374	JOHN DEERE FINANCIAL Washer, Jack, Shipping	87.93	87.93
CK	01/27/2020	116375	Morris Electronics Inc Verify Backups to Carbonite System Working Download Carbonite to Server	140.00	35.00 105.00
CK	01/27/2020	116376	Frontier Office Phone Service & DSL	236.03	236.03
CK	01/27/2020	116377	Carol Johnson Water Heater Rebate	300.00	300.00
CK	01/27/2020	116378	Dacotah Paper Company 1 Case Multi-Fold Towels	35.41	35.41
CK	01/28/2020	116379	TOM FRISCH Board Check - T Frisch	256.90	256.90
CK	01/28/2020	116380	Russell Armstrong R Armstrong - Board Check	250.00	250.00
CK	01/28/2020	116381	Michael Marks M Marks - Board Check	277.98	277.98
CK	01/28/2020	116382	Alan Veflin A Veflin - Board Check	1,075.45	1,075.45
CK	01/28/2020	116383	Douglas Diekmann D Diekmann - Board Check	283.35	283.35
CK	01/28/2020	116384	Mark Pearson M Pearson - Board Check	811.62	811.62
CK	01/28/2020	116385	Pat Homan P Homan - Board Check	250.00	250.00
CK	01/28/2020	116386	Karen Kath K Kath - Board Check	285.65	285.65
CK	01/31/2020	Payroll Batch # PR000919		42,738.71	
WT	01/31/2020	8801535	NRUCFC CFC Quarterly Princ & Int Pmt	16,341.79	16,341.79
WT	01/31/2020	8801536	USDA, Rural Util. Service Monthly RUS Princ & Int Pmt	34,360.93	34,360.93
Total				\$478,348.94	

Database: TR PROD

Report:D:\HomeDir\PCS\Reports\PCSCustom\CM-Board Check Register.rpt

Parameters: (({CMDoc.TranType} in ["CK", "MC", "VC", "WT"] AND ({CMDoc.CheckStatus} <> "C")) AND (NOT (isnull({CMDoc.BatchID}))) AND ({CMDoc.TranDate} in Date(2020, 1, 1) to Date(2020, 1, 31)) AND ({CMDoc.BankAcctID} in ["1"]))

Last Modified: 2/18/2020

February 25, 2020 board meeting Office Manager's Report:

1. Accounts Receivable balances as of 02/06/20:
 - a. Current (Jan 31st statement) \$982,107.15
 - b. 1-30 Days (Dec 31st statement) \$73,330.10
 - c. 31-60 Days (Nov 30th statement) \$4,070.33
 - d. 61-90 Days (Oct 31st statement) \$941.43
 - e. Older than 91 days - \$8,969.51
 - f. 56 disconnected notices were issued resulting in 1 disconnect.

2. New Members Connected:

1. Jasper and Joan Guy (Joan added as a joint member)
2. William and Cynthia Hoffman (Cynthia added as a joint member)
3. Ellen Wilts
4. Tim Bock
5. Dara Harwood

3. Online Utility Exchange is a company that utilities across the U.S. use to conduct identity verification, perform soft credit checks to determine if a credit deposit is necessary, and to handle bad debt collections. When someone is applying for utility service somewhere else and still owes us a bad debt, that utility is aware that they owe outstanding balances in collections at other utilities, which is a good indication that person is not a good credit risk and should be charged a deposit, and we will also be updated on their new address. It is likely that we will use the services of Online Utility Exchange in the future.

Joel and I will be reviewing our board policies that pertain to identity theft protection and requirements of new members so that we can then develop procedures that follow those policies.

USDA - RUS			BORROWER DESIGNATION		
FINANCIAL AND STATISTICAL REPORT			MN 84 Traverse		
INSTRUCTIONS - See RUS Bulletin 1717B-2			PERIOD ENDED		
			January 2020		
PART B. DATA ON TRANSMISSION AND DISTRIBUTION PLANT					
ITEM	YEAR-TO-DATE		ITEM	YEAR-TO-DATE	
	LAST YEAR (a)	THIS YEAR (b)		LAST YEAR (a)	THIS YEAR (b)
1. New Services Connected	0	1	5. Miles Transmission		
2. Services Retired	1	1	6. Miles Distribution- Overhead	1,170	1,167
3. Total Services in Place	3,178	3,217	7. Miles Distribution- Underground	532	547
4. Idle Services (Exclude Seasonal)	0	0	8.Total Miles Energized (5 + 6 + 7)	1,702	1,714
PART E. KWH AND KW STATISTICS					
ITEM	YEAR-TO-DATE		ITEM	YEAR-TO-DATE	
	THIS MONTH (a)	YTD (b)		THIS MONTH (a)	YTD (b)
1. Net kWh Generated			6. Office Use	59,838	59,838
2. kWh Purchased	11,672,646	11,672,646	7. Total Unaccounted For (4 Less 5 & 6)	526,714	526,714
3. Interchange kWh - Net			8. Percent System Loss (7/4) x 100	5	5
4. Total kWh (1 thru 3)	11,672,646	11,672,646	9. Maximum Demand (kW)	18,704	
5. Total kWh Sold	11,086,094	11,086,094	10. Mo When Max Demand Occurred	January	18704

PART D. CONSUMER SALES AND REVENUE DATA

Class Of Service	THIS MONTH				YEAR-TO-DATE		
	# Rec'g Service a	kWh Sold b	Amount c	# Min Bills d	Avg # Rec'g Serv e	kWh Sold Cumulative f	Amount Cumulative g
1. Residential Sales	2,544	6,774,422	666,881		2,544	6,774,422	666,881
2. Seasonal Sales	397	213,462	34,367		397	213,462	34,367
3. Irrigation Sales	12	108	1,209		12	108	1,209
4. Comm - 50 kVA or less	2	24	203		2	24	203
5. Comm - over 50 kVA	112	1,273,432	131,958		112	1,273,432	131,958
6. Kinder Morgan	1	293,090	23,686		1	293,090	23,686
7. Veblen Dairy	1	1,225,939	117,014		1	1,225,939	117,014
8. WDCE - Graceville Loc	1	227,000	19,285		1	227,000	19,285
9. Dollymount Dairy	3	893,744	61,956		3	893,744	61,956
10. Campbell Dairy	1	184,873	17,656		1	184,873	17,656
11. Total Sale of Electric	3,074	11,086,094	1,074,214		3,074	11,086,094	1,074,214
12. Other Elec Revenue			-29,272				-29,272
13. Total (11 + 12)			1,044,943				1,044,943

1.	2544
2.	397
3.	12
4.	2
5.	112
9.	3

Traverse Electric Cooperative Inc
Financial and Operating Report Electric Distribution
Statement of Operations
For the one month ending 1/31/2020

	2019 <u>YTD Actual</u>	2020 <u>YTD Actual</u>	2020 <u>YTD Budget</u>	2020 <u>January</u>
1. Operating Revenue and Patronage Capital	1,000,688.22	1,044,942.75	995,435.00	1,044,942.75
2. Power Production Expense	0.00	0.00	0.00	0.00
3. Cost of Purchased Power	614,520.04	612,539.65	622,326.00	612,539.65
4. Transmission Expense	0.00	0.00	0.00	0.00
5. Regional Market Expense	0.00	0.00	0.00	0.00
6. Distribution Expense - Operation	43,775.31	47,976.78	55,041.00	47,976.78
7. Distribution Expense - Maintenance	33,431.66	40,447.32	35,030.00	40,447.32
8. Customer Accounts Expense	15,362.28	16,452.12	15,170.00	16,452.12
9. Customer Service and Informational Expense	7,684.05	6,033.12	8,335.00	6,033.12
10. Sales Expense	880.00	1,907.00	708.00	1,907.00
11. Administrative and General Expense	84,773.58	93,026.41	86,928.00	93,026.41
12. Total Operation & Main. Expense (2 thru 11)	800,426.92	818,382.40	823,538.00	818,382.40
13. Depreciation and Amortization Expense	79,842.00	62,064.55	67,115.00	62,064.55
14. Tax Expense - Property & Gross Receipts	0.00	0.00	0.00	0.00
15. Tax Expense - Other	0.00	140.00	0.00	140.00
16. Interest on Long-Term Debt	54,648.17	39,996.44	38,551.51	39,996.44
17. Interest Charged to Construction - Credit	0.00	0.00	0.00	0.00
18. Interest Expense - Other	72.75	17.92	0.00	17.92
19. Other Deductions	0.00	0.00	0.00	0.00
20. Total Cost of Electric Service (12 thru 19)	934,989.84	920,601.31	929,204.51	920,601.31
21. Patronage Capital & Operating Margins (1 - 20)	65,698.38	124,341.44	66,230.49	124,341.44
22. Non Operating Margins - Interest	22,317.81	7,781.44	7,500.00	7,781.44
23. Allowance for Funds Used During Construction	0.00	0.00	0.00	0.00
24. Income (Loss) from Equity Investments	0.00	0.00	0.00	0.00
25. Non Operating Margins - Other	(5,052.04)	(8,534.95)	1,220.00	(8,534.95)
26. Generation and Transmission Capital Credits	0.00	0.00	0.00	0.00
27. Other Capital Credits and Patronage Dividends	0.00	0.00	0.00	0.00
28. Extraordinary Items	0.00	0.00	0.00	0.00
29. Patronage Capital or Margins (21 thru 28)	82,964.15	123,587.93	74,950.49	123,587.93

Income Statement Analysis Ratios

For the one month ending 1/31/2020

$$\begin{aligned}\text{Times Interest Ratio} &= 4 \text{ to } 1 \\ &= \text{Line 29} + \text{Line 16} / \text{Line 16} \\ &= \frac{123,587.93 + 39,996.44}{39,996.44}\end{aligned}$$

$$\begin{aligned}\text{Modified Times Interest Earned Ratio} &= 4 \text{ to } 1 \\ &= \text{Line 29} - \text{Line 26} - \text{Line 27} - \text{Line 28} + \text{Line 16} / \text{Line 16} \\ &= \frac{123,587.93 - 0.00 - 0.00 - 0.00 + 39,996.44}{39,996.44}\end{aligned}$$

$$\begin{aligned}\text{Operating Times Interest Earned Ratio} &= 4 \text{ to } 1 \\ &= \text{Line 21} + \text{Line 16} / \text{Line 16} \\ &= \frac{124,341.44 + 39,996.44}{39,996.44}\end{aligned}$$

Traverse Electric Cooperative Inc
Financial and Operating Report Electric Distribution
Balance Sheet

For the period ending 01/31/2020

	-----2020-----		-----2019-----	
	January <u>Activity</u>	January <u>Balance</u>	January <u>Activity</u>	January <u>Balance</u>
<u>Assets and Other Debits</u>				
1. Total Utility Plant in Service	3,221.38	25,589,990.84	(19,044.93)	25,245,860.67
2. Construction Work in Progress	68,889.29	822,380.03	403,651.53	901,975.85
3. Total Utility Plant (1+2)	72,110.67	26,412,370.87	384,606.60	26,147,836.52
4. Accum. Provision for Depreciation and Amort	(84,091.63)	(10,471,854.52)	(35,324.07)	(10,763,087.05)
5. Net Utility Plant (3-4)	(11,980.96)	15,940,516.35	349,282.53	15,384,749.47
6. Non-Utility Property - Net	0.00	0.00	0.00	0.00
7. Investment in Subsidiary Companies	0.00	0.00	0.00	0.00
8. Invest in Assoc. Org.-Patronage Capital	0.00	5,896,535.34	0.00	5,603,888.29
9. Invest in Assoc. Org.-Other-General Funds	0.00	26,134.57	0.00	23,276.57
10. Invest in Assoc. Org.-Other-Nongeneral Funds	(138.10)	283,350.56	(348.93)	281,785.27
11. Investments in Economic Development Projects	0.00	0.00	0.00	0.00
12. Other Investments	(306.70)	70,676.65	(5,374.01)	82,122.81
13. Special Funds	0.00	0.00	0.00	0.00
14. Total Other Property & Investments(6 thru 13)	(444.80)	6,276,697.12	(5,722.94)	5,991,072.94
15. Cash-General Funds	(360,069.11)	260,923.32	2,417,913.29	3,163,045.55
16. Cash-Construction Funds-Trustee	0.00	1.00	0.00	1.00
17. Special Deposits	0.00	0.00	0.00	1,000.00
18. Temporary Investments	231,016.15	3,472,503.39	(2,371,929.41)	1,707,042.12
19. Notes Receivable - Net	0.00	0.00	0.00	0.00
20. Accounts Receivable - Sales of Energy (Net)	137,489.60	1,087,727.47	221,640.80	1,039,030.19
21. Accounts Receivable - Other (Net)	(328.83)	43,408.33	(182,129.52)	(159,021.53)
22. Renewable Energy Credits	0.00	0.00	0.00	0.00
23. Materials & Supplies - Electric and Other	(23,505.36)	269,166.97	(5,577.73)	288,799.57
24. Prepayments	8,429.46	64,592.47	3,269.68	56,491.78
25. Other Current & Accrued Assets	6,132.22	34,642.85	(9,363.75)	3,895.92
26. Total Current & Accrued Assets (15 thru 25)	(835.87)	5,232,965.80	73,823.36	6,100,284.60
27. Regulatory Assets	0.00	0.00	0.00	0.00
28. Other Deferred Debits	(5,397.89)	183,599.87	(5,397.89)	247,313.05
29. Total Assets & Other Debits (5+14+26 thru 28)	(18,659.52)	27,633,779.14	411,985.06	27,723,420.06
<u>Liabilities and Other Credits</u>				
30. Memberships	0.00	0.00	0.00	0.00
31. Patronage Capital	(19,363.01)	11,946,386.91	(7,701.98)	10,574,683.47
32. Operating Margins - Prior Years	0.00	0.00	0.00	0.00
33. Operating Margins - Current Year	124,341.44	124,341.44	65,698.38	65,698.38
34. Non Operating Margins	(753.51)	1,186,260.70	17,265.77	1,885,508.78
35. Other Margins and Equities	8,073.65	466,507.40	2,341.68	429,357.45
36. Total Margins & Equities (30 thru 35)	112,298.57	13,723,496.45	77,603.85	12,955,248.08
37. Long-Term Debt RUS (Net)	(18,391.41)	4,482,805.21	(15,270.60)	5,191,880.95
38. Long-Term Debt - FFB - RUS Guaranteed	0.00	7,742,676.01	0.00	9,947,214.34
39. Long Term Debt - Other - RUS Guaranteed	(21,952.06)	111,052.62	(20,948.20)	368,909.40
40. Long-Term Debt - Other (Net)	(8,733.34)	598,523.53	(11,106.83)	638,453.46
41. Long-Term Debt - RUS - Econ. Devel. (Net)	0.00	0.00	0.00	0.00
42. Payments - Unapplied	0.00	0.00	22,993.01	(2,688,330.78)
43. Total Long-Term Debt (37 thru 41-42)	(49,076.81)	12,935,057.37	(24,332.62)	13,458,127.37
44. Obligations Under Capital Leases	0.00	0.00	0.00	0.00
45. Accumulated Operating Provisions	0.00	0.00	0.00	0.00
46. Total Other Noncurrent Liabilities (44 + 45)	0.00	0.00	0.00	0.00
47. Notes Payable	0.00	0.00	0.00	0.00
48. Accounts Payable	(53,993.02)	760,317.94	359,577.31	1,089,156.33
49. Consumer Deposits	(150.00)	12,600.00	(800.00)	11,950.00
50. Current Maturities Long Term Debt	0.00	0.00	0.00	0.00
51. Current Maturities - Econ Development	0.00	0.00	0.00	0.00
52. Current Maturities - Capital Leases	0.00	0.00	0.00	0.00
53. Other Current & Accrued Liabilities	(27,738.26)	175,917.32	(63.48)	181,407.84
54. Total Current & Accrued Liab (47 thru 53)	(81,881.28)	948,835.26	358,713.83	1,282,514.17
55. Regulatory Liabilities	0.00	0.00	0.00	0.00
56. Other Deferred Credits	0.00	26,390.06	0.00	27,530.44
57. Total Liab & Other Credits(36+43+46+54 thru 56)	(18,659.52)	27,633,779.14	411,985.06	27,723,420.06

Balance Sheet Analysis Ratios

For the period ending 01/31/2020

Equity as a Percent of Assets = 49.66 %

= Line 36 / Line 29

$$= \frac{13,723,496.45}{27,633,779.14}$$

General Funds as a Percent of Total Utility Plant = 14.4027 %

= Line 12 + Line 13 + Line 15 + Line 16 + Line 18 / Line 3

$$= \frac{70,676.65 + 0.00 + 260,923.32 + 1.00 + 3,472,503.39}{26,412,370.87}$$

Modified Equity as a Percent of Assets = 28.3239 %

= Line 36 - Line 8 / Line 29

$$= \frac{13,723,496.45 - 5,896,535.34}{27,633,779.14}$$

Current Assets to Current Liabilities Ratio = 5.5151 to 1

= Line 26 / Line 54

$$= \frac{5,232,965.80}{948,835.26}$$

Total Long-Term Debts as a Percentage of Total Utility Plant = 48.9735 %

= Line 43 / Line 3

$$= \frac{12,935,057.37}{26,412,370.87}$$

January Comparison 2020

	18-Jan	YTD 19	YTD 20	20-Jan
Revenue	\$ 1,000,688.22	\$ 1,000,688.22	\$ 1,044,942.75	\$ 1,044,942.75
Cost of Power	\$ 614,520.04	\$ 614,520.04	\$ 612,539.65	\$ 612,539.65
Distribution Exp - Oper.	\$ 43,775.31	\$ 43,775.31	\$ 47,976.78	\$ 47,976.78
Distribution Exp. - Maint.	\$ 33,431.66	\$ 33,431.66	\$ 40,447.32	\$ 40,447.32
Interest Paid	\$ 54,720.92	\$ 54,720.92	\$ 40,014.36	\$ 40,014.36
Total Cost of Service	\$ 934,989.84	\$ 934,989.84	\$ 920,601.31	\$ 920,601.31
Margin Operation	\$ 65,698.38	\$ 65,698.38	\$ 124,341.44	\$ 124,341.44
Other Income	\$ 17,265.77	\$ 17,265.77	\$ (753.51)	\$ (753.51)
Total Margins	\$ 82,964.15	\$ 82,964.15	\$ 123,587.93	\$ 123,587.93
Total kWh Sold	10,793,276	10,793,276	11,086,094	11,086,094
Line Loss	7%	7%	5%	5%

OPERATIONS REPORT FEBRUARY 2020

As of February 14, 2020, crews have been busy with the following:

- Pole change outs
- Line patrol
- Line maintenance
- Outages
- We had a couple more days in the shop, due to weather. The guys took care of some truck and trailer maintenance.

METER UPDATE:

- We continue to work on changing submeters, in the homes, by appointment. Approximately 120 left.
- Demand meters: we have 8 left to change out, that we need snowmobile to access these.
- As mentioned last month, we had a meeting here with Landis/Gyr and Irby on the 28th, this meeting helped to get movement on some of the issues we have been having, and have been able to make some progress with getting them resolved. I also attended a Landis/Gyr users group meeting in Brainerd the 11th-13th, where a lot of the same issues were being addressed from multiple Coops and Municipal's.

SAFETY:

- MREA
 - Safety playbooks
 - Terry Ehli has been hired as a fulltime safety instructor and starts on the 17th
- STAR
 - Safety newsletter

MISCELLANEOUS:

- Annual truck DOT's are in progress now. CS diesel does these for us
- Our plow has been taken to Ditch witch in Fergus Falls for its annual maintenance and repairs.
- Annual fire extinguisher inspections have been completed. Nardini, out of Fargo does these.
- I attended the Line Superintendents conference in ST Cloud, January 29th -31st. Some of the speaker topics included: Generation Z, Drug and alcohol for CDL holders, electric vehicles and charging stations in Minnesota, Legislative update, Roger Crom spoke about his contact back in 2006 and the effects from it. Line school overview with instructors from Wadena, Jackson, Rosemount and Granite Falls schools, discussed curriculums and had Q&A. DO's and Don'ts of hiring, and gopher state one call updates.
- OMS is up and running now

Outage reports attached

- Traverse
- East River

Dale Schwagel /Operations Manager

Event Management

Events

Add Event

Reports

Report

Distribution Substation Outages ▼

Criteria

Today ▼

From

01/29/2020

To

01/29/2020

Substation

Select a substation ▼

Get Report

Excel

PDF

Substation	Off Date	On Date	Outage Duration (Minutes)	Customer Count	Customer Hours Off	Coop	Codes	Comments
Hillhead	01/29/2020 10:44	01/29/2020 10:44	0	693	0	Lake Region	Frost, Power Supplier	OTPC frost.
Veblen	01/29/2020 10:44	01/29/2020 10:44	0	72	0	Traverse, Lake Region	Frost, Power Supplier	OTPC frost.



Outage Report

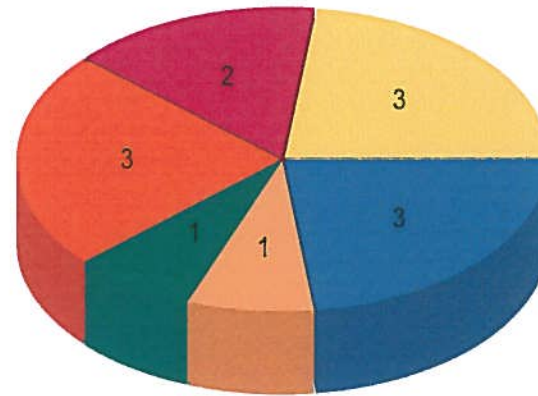
02-13-2020

Substation	Off Date	On Date	Outage Duration (Minutes)	Customer Count	Customer Hours Off	Coop	Codes	Comments
Beardsley	02/13/2020 01:06	02/13/2020 01:06	0	630	0	Traverse	Unknown	OTPC / Unknown

TEC Outage Summary

1/1/2020 To 1/31/2020

Hot Line Clamp	3	23.1%
Vehicle Accident	1	7.7%
Tree	1	7.7%
Unknown	3	23.1%
Other	2	15.4%
Cutout Failure	3	23.1%
Total:	13	100.0%



Outage List

Start Time	End Time	Cause	Equip Code	Substation	Area	Comments	Loc. Affected
1/1/20 4:15 AM	1/1/20 6:10 AM	Cutout Failure	Other	Dumont	2-20-3	Had to replace broken cutout.	<u>2</u>
1/1/20 7:57 AM	1/1/20 9:20 AM	Unknown	Line Fuse OH	Dumont	03-19-3A	Fuse door fell open - loose fuse in the door.	<u>1</u>
1/4/20 5:58 AM	1/4/20 6:41 AM	Unknown	Line Fuse URD	Wheaton	17-15-2	Cause unknown - refused riser pole	<u>1</u>

1/6/20 10:27 AM	1/6/20 11:19 AM	Unknown	Transformer Fuse	Wendell	27-24-2	fuse. Blown URD Transformer fuse	<u>1</u>
1/6/20 2:00 PM	1/6/20 3:34 PM	Tree	Line Fuse OH	Victor	39-11-00, 39 -14-03, 39 -14-0A...	Tree branch on the line	<u>36</u>
1/9/20 9:49 AM	1/9/20 11:19 AM	Vehicle Accident	Line Fuse OH	Graceville	08 -31-3, 16 -25-3, 16 -36-2...	Hit guy wire by the Hwy Department. Pole was broke. Crew was RD, LT & JS	<u>5</u>
1/16/20 5:31 AM	1/16/20 10:45 AM	Other	Line OCR	Victor	35 -18-2, 35 -20-3, 35 -17-4...	Broken wire on OCR pole. Reset OCR and VFI.	<u>13</u>
1/16/20 9:00 AM	1/16/20 10:00 AM	Hot Line Clamp	Jumper	Doran	20 -27-3	Due to vibration the jumber burnt off by the hotline clamp. Replaced the hotline clamp.	<u>1</u>
1/17/20 3:00 PM	1/17/20 4:05 PM	Cutout Failure	Line Fuse OH	Wheaton	18 -18-2	Broken Cutout.	<u>1</u>
1/18/20 1:29 PM	1/18/20 2:20 PM	Hot Line Clamp	Jumper	Beardsley	33 -21-0C	Jumper burnt off transformer. Replaced hotline clamp.	<u>1</u>
1/19/20 7:15 AM	1/19/20 8:24 AM	Hot Line Clamp	Line OCR	Wheaton	18 -36-2, 18 -36-3, 18 -25-4A...	Jumper burnt off OCR. Installed new hotclamp	<u>5</u>
1/22/20 11:54 AM	1/22/20 2:13 PM	Cutout Failure	Line Fuse OH	Beardsley	38 -02-1, 38 -02-27, 38 -02-28...	Replaced a bad cutout.	<u>12</u>
1/31/20 3:17 AM	1/31/20 5:45 AM	Other	Jumper	Sisseton	53 -19-1, 53 -19-4, 53 -20-3...	Jumper burnt off at the cutout near location 53-4-1. Cleared the jumper and backfed line.	<u>9</u>

BOARD REPORT
Safety and Compliance
Traverse Electric Cooperative, Inc.
December 2019

MANAGEMENT

- ✓ Joint Operations Safety Discussion on 12/10/19
- ✓ Safety Committee met on 12/12/19
- ✓ AEDs installed in Bucket and Digger Trucks on 12/12/19
- ✓ Disaster Plan and Core Safety Rules annual review completed on 12/12/19
- ✓ MREA Safety Service Day on 12/16/19
- ✓ OSHA 300A Summary signed and submitted to Federated on 01/09/20
- ✓ Annual DOT Accident Log (no reportable events) closed on 02/18/20

	Not Started	In Progress	Completed
AWAIR/SIP Goals			
1. Implement a Plan to Appropriately Handle an Unannounced OSHA Visit		✓	
2. Provide De-escalation Training for Employees			✓
3. Focus on Inspections			✓

EDUCATION

<u>Topic</u>	<u>Audience</u>	<u>Date</u>	<u>Presenter</u>
Monthly Newsletter – Preventing Shoveling and Snow Blowing Injuries	All employees	11/10/19	STAR
Cooperative Connections – Holiday Safety; Electrical Safety Tips	Members/Public	11/19	TEC
Download on Safety	Office	12/19	MREA
Monthly Poster – Wash Your Hands of the Flu	All employees	12/01/19	STAR
Safety Bulletin Board Notice – Winter Survival in Your Car	All employees	12/01/19	STAR
Disaster Plan Training: Actual Event Review and Event Photography	Select employees	12/12/19	STAR
De-escalation Techniques	All employees	12/12/19	Mike S.
AED Distribution and Review of AED Use	Operations	12/12/19	STAR
Review of the Job Briefing App	Operations	12/12/19	STAR
Tree Trimming	Operations	12/16/19	MREA

INSPECTIONS

No items reported during this period.

EVENTS (not including damage to poles/structures by public)

No new events reported during this period. See table below.

- ✓ Year-to-Date Injuries: 0 (includes no OSHA recordables)
- ✓ Year-to-Date Damage: 2 (includes no DOT reportable)
- ✓ Year-to-Date Near Miss: 1

Date	Type	Description	Actions
04/30/19	Near Miss	Wrench slipped and contacted energized transformer	In future, blanket to be placed against tank of pad-mounted transformer when connecting hot secondaries
08/27/19	Damage	Truck dropped into ditch	Reviewed; no further action
11/26/19	Damage/ Oil Spill	Cabinet damaged by electrician; transformer oil spilled	Spill cleanup completed; appropriate authorities notified

BOARD REPORT
Safety and Compliance
Traverse Electric Cooperative, Inc.
January 2020

MANAGEMENT

- ✓ MREA Drug and Alcohol Testing Program renewed on 12/13/19
- ✓ MREA Safety Services letter received on 12/31/19

EDUCATION

<u>Topic</u>	<u>Audience</u>	<u>Date</u>	<u>Presenter</u>
Cooperative Connections – Winter Electrical Safety Tips	Members/Public	01/20	TEC
Download on Safety and Safety Pallet	All employees	01/20/20	MREA/TEC

INSPECTIONS

No items reported during this period.

EVENTS (not including damage to poles/structures by public)

No new events reported during this period. See table below.

- ✓ Year-to-Date Injuries: 0 (includes no OSHA recordables)
- ✓ Year-to-Date Damage: 2 (includes no DOT reportable)
- ✓ Year-to-Date Near Miss: 1

Date	Type	Description	Actions