

AGENDA
REGULAR MONTHLY MEETING-BOARD OF DIRECTORS
TRAVERSE ELECTRIC COOPERATIVE, INC.

Tuesday, September 29, 2020

8:00 AM

- 1). Call to order – *Alan Veflin, President*
- 2). Approval of Agenda ***
- 3). Accept the Resignation of District 3, Board of Director Karen Kath***
- 4). Elect Treasurer of the Board***
- 5). Approval of Minutes and Bills ***
- 6). Basin & East River Video Reports
- 7). East River Monthly Board Report - *Homan*
- 8). East River Annual Meeting - *Armstrong, Homan, Marks*

10 Minute Break

- 9). General Manager's Report – *Janorschke*
 - a. Basin Electric
 - b. East River
 - c. REED
 - d. NRECA
 - e. MREA/MN
 - f. SDREA/SD
 - g. Other Matters of Interest
- 10). Office Manager's Report – *Lupkes*
 - a. August 31, 2020 Accounts Receivable Balances review
 - b. Review new members connected
 - c. Covid-19 Procedure
 - d. Past Due Accounts affected by COVID-19
 - e. Late payment fees & reconnection fees resumed in Sept.
 - f. Generator program update.
 - g. Blue Cross Blue Shield one-time premium relief credit
- 11). Financial Report – *Lupkes*
 - a. Profit & Loss Statement & Form 7***
 - b. Comparison
 - c.

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REGULAR MONTHLY MEETING-BOARD OF DIRECTORS
TRAVERSE ELECTRIC COOPERATIVE, INC.
Tuesday, September 29, 2020
8:00 AM

12). Operation Manager's Report – *Janorschke*

- a. Crew update
- b. AMI update
- c. Miscellaneous
- d. Safety
- e. Outage update

13). District 3, Board of Director seat options

14). Select NRECA Annual & District Meetings Voting Delegate & Alternate***

15). Authorize Janorschke to cast vote for Manager-Director on CFC Board***

16). Select Basin Annual Meeting Voting Delegate & Alternate***

17). Review and approve labor rates for electrician services on Approved Labor and Service Charges Rates***

17). Executive Session

18). Other Business

19). Adjournment ***

*** Indicates Board Action needed

Future Directors Meetings

- ❖ *ER MAC/BOD Joint Budget Meeting – September 30, 2020 – Madison, SD*
- ❖ *ER Board of Directors Meeting – October 1, 2020 – Madison SD*
- ❖ *NRECA Regional Meeting – October 13-15, 2020 - Virtual*
- ❖ *Basin Annual Meeting – November 4, 2020 – Virtual*
- ❖ *TEC 81st Annual Meeting - March 25, 2021 – Wheaton High School*

Future Managers Meetings

- ❖ *ER MAC/Joint Budget Meeting – September 30, 2020 – Madison, SD*
- ❖ *NRECA Regional Meeting – October 13-15, 2020 - Virtual*
- ❖ *Basin Annual Meeting – November 4, 2020 – Virtual*
- ❖ *ER MAC Meeting – November 10, 2020 – Madison, SD*
- ❖ *MREA Legislative Summit – November 12, 2020 – Maple Grove, MN (Via Conference Call)*
- ❖ *ER MAC Meeting – December 1, 2020 - Madison, SD*
- ❖ *TEC 81st Annual Meeting – March 25, 2021 – Wheaton High School*

Future Board Meeting Dates

- ❖ *October 27, 2020 – Scheduled for 9:00 am*
- ❖ *November 24, 2020 – Scheduled for 9:00 am*
- ❖ *December 29, 2020 – Scheduled for 9:00 am*
- ❖ *January 26, 2021 – Scheduled for 9:00 am*

AGENDA
REGULAR MONTHLY MEETING-BOARD OF DIRECTORS
TRAVERSE ELECTRIC COOPERATIVE, INC.
Tuesday, September 29, 2020
8:00 AM

- ❖ *February 23, 2021 – Scheduled for 9:00 am*
- ❖ *March 30, 2021 – Scheduled for 9:00 am*

Future NRECA Annual Meeting Dates

- ❖ *2021 – Virtual - February 18-24; Homan*
- ❖ *2022 - Nashville - March 3-9; Armstrong, Dickmann*
- ❖ *2023 - Nashville - March 2-8; Monson, Pearson*
- ❖ *2024 - San Antonio - Feb. 27-March 6*
- ❖ *2025 - Atlanta - Feb. 27-March 5*
- ❖ *2026 - Nashville - March 5-11*

Alan Veflin, President
Traverse Electric Cooperative, Inc.
1618 Broadway
PO Box 66
Wheaton, MN 56296

Date: 9-11-20

Dear Alan,

This letter is a formal submission of my resignation as a Director on the Traverse Electric Cooperative, Inc Board for District 3 due to no longer residing in District 3.

Sincerely,

Karen Kath

Karen Kath

Larry's being discharged to Pioneer Care Nursing Home in F.F. for rehab + care of his wound.

It is with deep regret that I am resigning from the Board of Directors of Traverse Electric. I have thoroughly enjoyed working with all of you! We are moving toergus Falls. Larry is unable to do steps + will not be able to do any snowblowing! He has improved alot. He is no longer on dialysis. Needs to work on getting his strength back, so he can heal.

Thanks again for the 22 yrs. I have had the privilege to be a board member with a great bunch of quip + employees.
Karen Kath

**REGULAR MONTHLY MEETING-BOARD OF DIRECTORS
TRAVERSE ELECTRIC COOPERATIVE, INC.
Tuesday, August 25, 2020
8:00 AM**

The August monthly meeting of the Board of Directors of Traverse Electric Cooperative, Inc. was held at the Cooperative on Tuesday, August 25, 2020.

President Veflin called the meeting to order.

The Secretary reported the following directors present:

Alan Veflin	Terry Monson	Pat Homan
Michael Marks	Russ Armstrong	Doug Diekmann
Mark Pearson	Tom Frisch	

Absent was: Kath.

Staff members attending the meeting were Joel Janorschke and Karen Lupkes.

Marks made a motion to approve the agenda as presented. Monson seconded the motion and upon vote, motion carried unanimously.

The minutes from the July Board of Directors meeting, the Traverse Electric's Drive-thru 80th Annual Meeting minutes, and the bills for July were presented. Diekmann made a motion to approve the minutes, annual meeting minutes, and the July bills. Armstrong seconded the motion and upon vote, motion carried unanimously.

The Basin and East River video reports were viewed by board members individually at home.

Homan reported on the East River Board Meeting:

- It will cost Dakota Access Pipeline \$5.00 more per barrel for rail if they can't pump.
- Paulsen Company met with board members to gather feedback on Basin.
- East River's ethanol sales are down 9.2%.

Armstrong, Frisch & Marks reported on the MREA District III meeting;

- Discussed the aid package.
- Reviewed the format of the meeting with some attending in person and some virtually.
- A PUC commissioner spoke.
- Discussion held on the upcoming presidential election.
- ECO has support in the MN legislature. This would replace CIP.

Manager Janorschke presented the Manager's Report:

- Basin update: FERC findings were reviewed and discussed DGC and Basin margins.
- East River update: Discussed Class D contracts and the retirement of Great River Energy's Coal Creek Station, PURPA reform, the Grenville work plan amendment, and strategic planning.
- REED update: No new loans.
- NRECA update: NRECA 2021 Annual Meeting will be online only, NRECA is still pushing for RUS and FFB loan repricing, reviewed the HEALS & HEROES Acts, a net metering challenge was dismissed by FERC, and cooperatives have been getting calls from people claiming to be students and asking for board information on elections and governance issues.
- Reviewed MREA and MN legislation: The Leech Lake Band is requesting that land be returned to them. The cooperatives in that area want existing easements honored. The COVID-19 stimulus bill was reviewed. Some cooperatives have resumed disconnects. The MCPA is requesting customer peak load and contact information from Great River Energy Cooperatives, but we can expect the request for our member information in the upcoming months. MREA is conducting our RESAP certification Thursday.
- Reviewed SDREA and SD legislation: Attended a SD Rep. Steve McCleerey fundraiser. Only 5% of the SD Volkswagen settlement is allocated to EV charging stations.
- Other matters of interest:
 - The claims adjuster for Bois Des Sioux Watershed is requesting information about the poles that tipped over and will meet us for a walkthrough at the site.
 - Janorschke discussed the potential new dairy in Dollymount Township. Our crews completed the line construction for a temporary service to test wells at the site. The site would milk 12,000 head.
 - Campbell Dairy will not seek reimbursement of line extension costs they originally paid from someone wanting to tap off of the three phase line for a new service.
 - Our members own their security lights that are oftentimes mounted on our transformer poles. Federated advises us that if we continue to have the members' security lights on our poles that we have the members sign a hold harmless agreement. Janorschke will explore other options including the option of Traverse Electric owning the security lights where members would pay a monthly fee to have the light. The MN Dept. of Revenue wants cooperative owned security lights and meters assessed property taxes, which is a different interpretation of the statute than they have had in the past.
 - Janorschke reported that it has been difficult to find someone to inspect our current buildings to assess their condition and needed repairs.
 - Reported that he and Dale met with a member regarding the amount of time that his service is controlled by East River and his control options. This member also

reported power blinks that our line crew traced back to the substation where they discovered dead birds near East River's capacitor bank.

- Reported that the recorder installed at an irrigation site that burns up VFD's at initial startup each year did not show any problems on our side.

Lupkes presented the Office Manager's Report per written report:

- July 31, 2020 Accounts Receivable balances were reviewed.
- New members connected were reviewed.
- Reported that things have been going well since reopening the lobby.
- SD tribal members are eligible for \$500-\$1000 to pay utility bills from a COVID Relief Fund.
- We will resume late penalties and disconnections in September and continue to work with members to make payment arrangements.
- Our electrician began installing generators in August again. He also has estimates to get to those that have called inquiring about our generators.

Lupkes presented the financial report for July 2020. Affecting July's margins were expenses for tree trimming, urd cabinet inspections, and our annual audit that were expensed in July. July's outage expenses were also high due to storms. Historically low interest rates have decreased the amount of interest we earn on our investments with CFC. Reviewed income and expenses for our electrical dept. and generator program. The hourly rate that we charge for our electrician labor will be evaluated to see if an increase is necessary. After a discussion on the monthly comparisons and financial status of the Cooperative, Homan made a motion to accept the report as given. Marks seconded the motion, and upon vote motion carried unanimously.

Janorschke gave the Operations Report per Schwagel's written report.

- Crews have been working on outages, pole changes, and new services.
- Carr's Tree Service finished trimming and spraying for the year.
- STAR Energy completed urd cabinet inspections.
- One mile of overhead line will be built for the potential new dairy site for test wells. This will be needed for 21 days, after that, the line will be removed.
- East River requested that two more miles of overhead line be buried for their transmission line. Easements are being worked on for this.
- Review of our safety program. RESAP observation will be next Thursday. This is done every three years.
- STAR Energy completed a load test on our system that looks at peak loads.
- The outage reports were reviewed.

The board discussed district boundaries as directed in the bylaws. After review and discussion, Armstrong made a motion to keep the district boundaries the same. Pearson seconded the motion and upon vote motion carried unanimously.

Other business:

Janorschke reported that due to COVID-19 we will not hold a Christmas Party this year.

Next board meeting will be on Tuesday, September 29, 2020 beginning at 8 AM.

Upcoming Board Member meetings:

East River Annual Meeting – Sept. 9, 2020 – Sioux Falls, SD- Armstrong, Homan, Marks, Veflin

ER board meeting – Sept 10, 2020 – Sioux Falls, SD-Homan

NRECA Region 5 & 6 Meeting – Sept. 15-17, 2020 – virtual meeting

ER MAC/BOD Joint Budget Meeting – Sept 30, 2020 – Madison, SD - Homan

ER board meeting – Oct. 1, 2020 – Madison, SD - Homan

NRECA BLC 977.1 Equity Management & Boardroom Decision Making – Nov 2, 2020 - Oronoco, MN

Basin Annual Meeting – Nov 3-5, 2020 – Bismarck, ND

TEC 81st Annual Meeting – March 25, 2021 – Wheaton High School

Upcoming Managers Meetings:

East River Annual Meeting – Sept. 9, 2020 – Sioux Falls, SD

MREA REMA CEO Fall Conference – Sept. 9-11, 2020 – Red Wing, MN

NRECA Region 5 & 6 Meeting – September 15-17, 2020- Virtual Meeting

Basin Member Managers Meeting – Sept. 17-18, 2020 – Rapid City, SD

East River MAC Meeting/Joint Budget Meeting – Sept. 30, 2020 – Madison, SD

Basin Annual Meeting – Nov 3-5, 2020 – Bismarck, ND

ER MAC Meeting – Nov 10, 2020 – Madison, SD

MREA Legislative Summit – Nov. 12, 2020 – Maple Grove, MN

ER MAC Meeting - Dec 1, 2020 – Madison, SD

TEC 81st Annual Meeting – March 25, 2021 – Wheaton High School

As there was no further business, Diekmann made a motion to adjourn. Marks seconded the motion and upon vote motion carried unanimously. Meeting adjourned at 10:23AM.

Mark Pearson, Secretary

CM - Check Register-Detail**1 Cash - General Fund**

<u>Type</u>	<u>Date</u>	<u>Chk Nbr</u>	<u>Name</u>	<u>Total Check Amount</u>	<u>Document Detail</u>
CK	08/03/2020	117108	CliftonLarsonAllen LLC	12,392.10	
			Audit - Final Billing YE 3/31/2020		5,040.00
			Progress Billing - Audie YE 03/31/2020		7,352.10
CK	08/03/2020	117109	Resco	710.03	
			2000W Element for 15 Gal Water Htr - Rapid Fuses		54.66
					655.37
CK	08/03/2020	117110	LEGACY POWER LINE, INC.	4,600.00	
			Change/Straighten Poles in Slough from Storm		4,600.00
CK	08/03/2020	117111	Locators & Supplies	1,940.20	
			URD High Voltage Warning Stickers		1,940.20
CK	08/03/2020	117112	Colonial Life	321.86	
			July Colonial Life		321.86
CK	08/03/2020	117113	AT&T	21.74	
			800 Service		21.74
CK	08/03/2020	117114	Dairyland Power Cooperative Inc	1,807.73	
			May Print/Pstg, June Past Due Print/Pstg		1,807.73
CK	08/03/2020	117115	Northwoods Structural Movers	205.00	
			Refund Overpayment for Ben Sand's House M		205.00
CK	08/03/2020	117116	Altec Industries, Inc.	44.25	
			Valve Seal Kit		44.25
CK	08/03/2020	117131	NRECA	117.25	
			Admin Fee		117.25
CK	08/03/2020	117132	FURTHER	1,370.01	
			August HSA Contributions		1,370.01
CK	08/03/2020	117133	East River Federal Cu	875.00	
			August Credit Union		875.00
CK	08/03/2020	117134	I.B.E.W. Lu 524	240.00	
			August Union Dues		240.00
CK	08/03/2020	117135	NRECA	15,570.81	
			Total Trust Contributions		15,570.81
CK	08/03/2020	117136	Delta Dental of Minnesota	1,234.95	
			August Premiums		1,234.95
CK	08/03/2020	117137	NRECA Group Benefits Trust	1,539.85	
			Group Insurance		1,539.85
CK	08/03/2020	117138	Mediacom LLC	256.90	
			August Internet Service		256.90
CK	08/03/2020	117139	NRECA	859.86	
			Admin Fee		859.86
WT	08/03/2020	8801616	Minnesota Dept Of Revenue	3,743.01	
			July 31, 2020 payroll SWH		3,008.80
			July 31, 2020 payroll SWH		734.21
WT	08/03/2020	8801619	Payment Service Network Inc	1,100.85	
			July Credit Card Payment Fees		1,100.85
WT	08/04/2020	8801618	Internal Revenue Service	18,629.18	
			July 31, 2020 payroll FWH & FICA		18,629.18
WT	08/05/2020	8801617	Natl Rural Elec Assn	6,704.45	
			July 31, 2020 payroll 401K		6,590.64
			July 31, 2020 payroll 401K Loan		113.81
CK	08/10/2020	117140	Irby (Stuart C. Irby Company)	5,640.44	

CM - Check Register-Detail

1 Cash - General Fund

Type	Date	Chk Nbr	Name	Total Check Amount	Document Detail
			48 - 2 S RF Meters		5,640.44
CK	08/10/2020	117141	KMRS	35.00	
			Town Ball Ad		35.00
CK	08/10/2020	117142	Mn Rural Electric Ass'n	13,953.09	
			2nd 1/2 2020 Dues		13,815.09
			Pre-employment D&A Test - C Helberg		138.00
CK	08/10/2020	117143	Sturdevant's, Inc.	239.95	
			Supplies		239.95
CK	08/10/2020	117144	CS DIESEL INC.	1,441.54	
			Clear Fault Codes		455.50
			Replace DEF Fluid Level Sensor #139		986.04
CK	08/10/2020	117145	Wesco Receivables Corp.	7,322.47	
			Materials		858.21
			13 HPS Security Lights		1,507.33
			Materials		4,956.93
CK	08/10/2020	117146	B&B Transformer Inc	6,695.00	
			1 300 KVA Padmount Trans		6,695.00
CK	08/10/2020	117147	HRExpertiseBP	175.00	
			July HR Services		175.00
CK	08/10/2020	117148	Wheaton Community Diner	80.00	
			Reimb 4-\$20 Annual Mtg Voucers		80.00
CK	08/10/2020	117149	Robert Wolfe	600.00	
			Heat Pump Rebate		600.00
CK	08/10/2020	117150	Morris Electronics Inc	52.50	
			Adj Retention for Cloud - Out of Space for B		35.00
			Checked on Backups		17.50
CK	08/10/2020	117151	Lon Tekrony	13.73	
			Reimb Outage Meal - Lon & Colden		13.73
CK	08/10/2020	117152	NRECA-Coop Benefit Adm	7.50	
			July Cafeteria Exp		7.50
CK	08/10/2020	117153	City Of Wheaton	171.15	
			Utilities		171.15
WT	08/10/2020	8801620	EAST RIVER FCU	2,462.73	
			ER Credit Card Charges		2,462.73
CK	08/17/2020	117154	FURTHER	6.00	
			HSA Participant Fee - C Helberg		6.00
CK	08/17/2020	117155	Border States Electric	5,816.85	
			Plastic & Coding Tape		207.98
			Materials		1,842.78
			20 Rolls Electric Tape		452.60
			Covering & Covers for Under Desks for Cord		1,072.81
			Materials		227.45
			Battery for Locator		501.09
			Material		1,512.14
CK	08/17/2020	117156	Gazette Publishing Co.	306.00	
			Drive-thru Annual Mtg Ads		306.00
CK	08/17/2020	117157	Resco	3,868.72	
			5 Upper Water Heater Thermostats		85.61
			3 50 Gallon & 1 85 Gallon Water Heater		3,783.11

CM - Check Register-Detail

1 Cash - General Fund

<u>Type</u>	<u>Date</u>	<u>Chk Nbr</u>	<u>Name</u>	<u>Total Check Amount</u>	<u>Document Detail</u>
CK	08/17/2020	117158	SD Rural Electric Ass'n Newsletter Labor & Insert	455.00	455.00
CK	08/17/2020	117159	Tri-County Coop Fuel & Repairs	261.41	261.41
CK	08/17/2020	117160	KFGO - AM (Midwest Radio of Fargo-Moorhead) KMJO Annual Mtg Ads KNFL Annual Mtg Ads KVOX Annual Mtg Ads KFGO Annual Mtg Ads	324.00	72.00 18.00 72.00 162.00
CK	08/17/2020	117161	Star Energy Services Safety, IT, Map Edits, Eng, Irr Power Qual, P Infrared URD Insp, Padmount URD Insp	20,322.32	10,105.18 10,217.14
CK	08/17/2020	117162	Locators & Supplies Twistarp Flags - Staking/Locating	540.76	303.86 236.90
CK	08/17/2020	117163	Farm & Home Publishers Printed FHP Book Ad	331.75	331.75
CK	08/17/2020	117164	Rustic Edge Floral and Decor 6 Bunches of Balloons for Annual Mtg	57.71	57.71
CK	08/17/2020	117165	Sag's Hardware Hank LLC Supplies	338.57	338.57
CK	08/17/2020	117166	Roberts County Landfill Disposal of Contaminated Soil	142.35	142.35
CK	08/17/2020	117167	Hormann Works LLC Pole Removal & Lower Line - Hwy 75 Ditch	1,140.00	1,140.00
CK	08/17/2020	117168	SD Electrical Commission SD Wiring Permit - M Hrncir Generator Wiring Permit - J Long - Generator	107.00	57.00 50.00
CK	08/17/2020	117169	Xerox Corporation August Copier Lease	360.03	360.03
CK	08/17/2020	117170	Cenex Fleetcard July Fuel	5,257.99	5,257.99
CK	08/17/2020	117171	Mike's Cleaning Service July Janitorial Services	667.96	667.96
CK	08/17/2020	117172	Bluecross Blueshield September Premiums Due August	16,028.73	16,028.73
CK	08/17/2020	117173	Verizon Wireless Dennis Cell, Linemen iPads iPad & Cell Service, Joel's Apple Watch	512.81	178.46 334.35
CK	08/17/2020	117174	LegalShield August ID Theft Insurance	147.50	147.50
CK	08/17/2020	Payroll Batch # PR000970		31,059.47	
WT	08/17/2020	8801624	Minnesota Dept Of Revenue Aug 17, 2020 payroll SWH	2,144.84	2,144.84
WT	08/18/2020	8801625	Internal Revenue Service Aug 17, 2020 payroll FICA & FWH	12,057.12	12,057.12
WT	08/19/2020	8801623	Natl Rural Elec Assn Aug 17, 2020 payroll 401K Aug 17, 2020 payroll 401K loan	6,190.82	6,077.01 113.81

CM - Check Register-Detail

1 Cash - General Fund

Type	Date	Chk Nbr	Name	Total Check Amount	Document Detail
WT	08/20/2020	8801621	SD DEPT OF REVENUE & REGULATION	14,826.49	
			SD 4.5% Sales Tax Return		14,826.49
WT	08/20/2020	8801622	Minnesota Sales & Use Tax	33,060.00	
			July MN ST Return		33,060.00
CK	08/24/2020	117188	Aflac	13.70	
			August AFLAC		13.70
CK	08/24/2020	117189	PROFESSIONAL COMPUTER SOLUTIONS LLC	973.00	
			August Hosting & User Fees		973.00
CK	08/24/2020	117190	Irby (Stuart C. Irby Company)	8,897.88	
			Materials		2,299.95
			Glove & Sleeve Testing		98.52
			Stapler Kit for #120		908.30
			Materials		5,591.11
CK	08/24/2020	117191	East River Electric Coop	564.30	
			2nd Qtr AVL User Fees		564.30
CK	08/24/2020	117192	Northern Star	144.00	
			Drive Thru Annual Mtg Ads		144.00
CK	08/24/2020	117193	Sisseton Courier	252.00	
			Annual Mtg Ad		252.00
CK	08/24/2020	117194	Valley Office Products	655.94	
			Green Paper, Locking File Cabinet for Karen		655.94
CK	08/24/2020	117195	Willy's Super Valu	75.43	
			Board Mtg, Supplies, Rolls/Gatorade - Line C		75.43
CK	08/24/2020	117196	Wilson Company	658.06	
			50 Caps for Employees		658.06
CK	08/24/2020	117197	Traverse County Recorder	92.00	
			Easement Filing Fees		92.00
CK	08/24/2020	117198	Chamberlain Oil Co.	715.46	
			Oil Drum for Trucks		715.46
CK	08/24/2020	117199	B&B Transformer Inc	14,898.00	
			6 10 KVA Pad & 8 25 KVA Pad		14,898.00
CK	08/24/2020	117200	West Central Shredding	293.00	
			Paper Shredding		293.00
CK	08/24/2020	117201	USIC Locating Services LLC	3,243.06	
			July MN Locates		2,232.73
			July SD Locates		936.65
			July ND Locates		73.68
CK	08/24/2020	117202	Dumont Bar & grill	200.00	
			Reimburse 10 Annual Meeting Vouchers @ \$2		200.00
CK	08/24/2020	117203	State Bank Of Wheaton	266.60	
			June-Aug ACH Pmt Processing		266.60
CK	08/24/2020	117204	SD Electrical Commission	50.00	
			Wiring Permit - A Braun Generator		50.00
CK	08/24/2020	117205	CRC Response Center Inc	1,635.38	
			July After Hours Service		1,635.38
CK	08/24/2020	117206	JOHN DEERE FINANCIAL	85.90	
			SpeedDee Shipping Charges		85.90
CK	08/24/2020	117207	South Dakota One Call	56.70	
			July SD Locates		56.70

CM - Check Register-Detail

1 Cash - General Fund

Type	Date	Chk Nbr	Name	Total Check Amount	Document Detail
CK	08/24/2020	117208	Big Stone Radio	159.00	
			July Contracted Radio Advert		159.00
CK	08/24/2020	117209	Gopher State One-Call	126.90	
			July MN Locates		126.90
CK	08/24/2020	117210	North Dakota One-Call	5.45	
			June ND Locates		5.45
CK	08/25/2020	117211	TOM FRISCH	991.78	
			T Frisch - Board Check		991.78
CK	08/25/2020	117212	Russell Armstrong	813.12	
			R Armstrong - Board Check		813.12
CK	08/25/2020	117213	Michael Marks	528.18	
			M Marks - Board Check		528.18
CK	08/25/2020	117214	Alan Veflin	284.50	
			A Veflin - Board Check		284.50
CK	08/25/2020	117215	Douglas Diekmann	258.62	
			D Diekmann - Board Check		258.62
CK	08/25/2020	117216	Mark Pearson	267.25	
			M Pearson - Board Check		267.25
CK	08/25/2020	117217	Pat Homan	273.00	
			P Homan - Board Check		273.00
CK	08/25/2020	117218	Terry Monson	301.18	
			T Monson - Board Check		301.18
CK	08/31/2020	117219	PROFESSIONAL COMPUTER SOLUTIONS LLC	1,407.00	
			New Statement Design		157.00
			Mobile Cust Serv Access		50.00
			Connect Implementation - Mobile Serv Order:		1,200.00
CK	08/31/2020	117220	Basin Electric Power Coop	30.00	
			August Email Hosting		30.00
CK	08/31/2020	117221	Wesco Receivables Corp.	2,194.87	
			17,834' of #4 ACSR Conductor		2,194.87
CK	08/31/2020	117222	AT&T	28.11	
			800 Service		28.11
CK	08/31/2020	117223	Dairyland Power Cooperative Inc	2,353.27	
			Ann Mtg Stuff & Vouch, June Bill & Pstg, Pa		2,353.27
CK	08/31/2020	117224	Country Corner Cafe	229.22	
			Outage Meals, Annual Mtg Vouchers, RESAP		229.22
CK	08/31/2020	117225	AT & T	44.29	
			800 Service		44.29
CK	08/31/2020	117226	Frontier	241.10	
			Office Phone & DSL Service		241.10
CK	08/31/2020		Payroll Batch # PR000973	33,561.35	
WT	08/31/2020	8801626	USDA, Rural Util. Service	30,656.45	
			RUS Payment		30,656.45
Total				\$378,032.38	

Database: TR PROD

Report: D:\HomeDir\PCS\Reports\PCSCustom\CM-Board Check Register.rpt

Parameters: (({CMDoc.TranType} in ["CK", "MC", "VC", "WT"] AND ({CMDoc.CheckStatus} <> "C")) AND (NOT (isnull({CMDoc.BatchID}

Last Modified: 9/15/2020

)) AND

({CMDoc.TranDate} in Date(2020, 8, 1) to Date(2020, 8, 31)) AND

({CMDoc.BankAcctID} in ['1'])

General Manager's Report
Joel Janorschke
September 29, 2020

A. Basin Electric Power Cooperative Update

- a. FERC (Federal Energy Regulatory Commission) filings:
 - i. 69 entities intervened with protest from:
 - 1. McKenzie
 - 2. Dakota Energy
 - 3. Meeker Cooperative Light Association
 - 4. Wheatbelt Public Power District
 - 5. Tri-State G&T
 - 6. Sierra Club
 - ii. On September 14, 2020, the Commissioners from FERC had ruled to dismiss Basin's Rate Schedule A and accepted Basin's 2020 Rate Schedule A and Wholesale Power Contracts, effective September 15, 2020. The Commissioners also instituted an investigation according to FPA section 206 in Docket No. EL20-68-000 to determine whether Basin's 2020 Rate Schedule A and Wholesale Power Contracts are just and reasonable. Also, they will establish a refund effective date and establish hearing and settlement judge procedures.
 - 1. What this means:
 - a. The Commission was satisfied with withdrawal provisions and exit fees.
 - b. DGC matters, and the Tri-State challenge will be presented for settlement negotiations before an administrative law judge. The DGC investments and inclusion of DGC losses in the rates will also be addressed.
- b. Basin Statement of Operations
 - i. Basin Electric:
 - 1. Reported an after-tax margin of \$24.1 million for August compared to the budgeted after-tax margin of \$29.6 million. Basin has a YTD after-tax margin of \$107.4 million compared to a budgeted after-tax margin of \$81.3 million through August.
 - ii. Dakota Gasification Company (DGC):
 - 1. Reported an after-tax loss of \$9.9 million for August compared to a budgeted after-tax loss of \$6.5 million. DGC has a reported Year-To-Date (YTD) after-tax loss of \$71.8 million compared to a budgeted YTD after-tax loss of \$23.7 million through August.
 - iii. Basin Electric Consolidated
 - 1. Reported a Consolidated Net margin of \$27.1 million for August compared to the budget amount of \$29.4 million. Reported YTD margin of \$113.9 million compared to a budgeted margin of \$81.8 million through August.
- c. Basin Member Managers Conference – Sept. 17, 2020
 - i. Western ND – Loads/Markets
 - ii. Base Financial Forecast

1. 2020 Year-End Margin Estimate
 - a. Basin Electric: EOY Estimate \$91.0m; Budgeted \$87.9m
 - b. DGC: EOY Estimate (\$109.1m); Budgeted (\$38.3m)
 - c. Consolidated: EOY Estimate \$95.8m; Budgeted \$90.4m
- iii. Bakken Midstream Project
 1. 400-500 MW
 2. Fueled by Ethane or Natural Gas
 3. Target in-service date of April 2024
 4. Basin 60% ownership
 5. Basin would be Plant Operator
 6. Basin purchases 40% from Bakken Midstream
- iv. Wyoming Municipal Power Agency (WMPA) (11 Municipals)
 1. The current contract with Tri-State expires in June 2021
 2. Negotiated:
 - a. Class A membership within District 9
 - b. Parity Adder for 15 years
 - c. Contract Tern 2050
 3. Assets Purchased
 - a. 29 MW or 7.1% of DFS (Dry Fork Station)
 - b. 23 MW or 1.37% of LRS (Laramie River Station)
 - c. Upfront shutdown cost compensation
 - d. Carbon Sharing
 4. Current Activities
 - a. Develop Contract and Finalize
 - b. File with FERC
 - c. Bylaw review and membership vote
 - d. Implementation process beginning
- v. MN Fixed Members
 1. Continue Discussion
 2. Written Proposal to Members by late September
 3. October Board Action – Fixing Member notification to GRE
- vi. Rates
 1. FERC
- vii. Cooperative Awareness (Paulsen)
 1. Key Issues amongst Membership
 - a. Affordable rates
 - b. Reliable power
 - c. Resolving DGC
 - d. Long-term strategic plan
 - e. Member communications
 - f. FERC
 - g. Transition from coal
 - h. Increasing renewables
 - i. Maintaining long-term contracts
 - j. Future workforce needs

viii. Annual Meeting – Virtual – Wednesday, November 4, 2020

1. Annual Meeting from 8:30 am – 11:30 am, Central time; Live Stream
2. Members Only Meeting from 1:00 pm – 4:00 pm, Central time; Restricted access to CEO/GM.

B. East River Electric Update

a. Class D Members

- i. The managers from Agralite, Meeker, Redwood, South Central, Federated, and Crow Wing met with East River, Basin, and L&O to discuss the load associated with the retirement of the Great River Energy Coal Creek Station. The cooperatives are still waiting for additional information from GRE before coming to a decision.

b. 2021 Budget (Will be presented to the Board on September 30th)

- i. Increase Capital budget from 71 Million to 85 Million
- ii. Recover 30 million of that through SPP upgrades
- iii. Low-interest rates

c. Basin Battery Rate

- i. Trial rate from 2020-2023
- ii. Integrate into member LM program
- iii. Intended to reduce demand, not energy sales
- iv. ER contacted NextEra, Invenergy, and Convergent Energy
- v. 150 kW Pool together and locate at three designated sites

C. REED (Rural Electric Economic Development)

a. On September 8, 2020, the REED Board reviewed and approved the loan for:

- i. Next Step Broadcasting, Inc., Windom, MN; The approval of \$358,000 is for the purchase of 100% ownership in the station. Next Step Broadcasting is in the service territory of South Central.

D. NRECA Update

a. NRECA, along with Co-ops, continues to push Congress to pass RUS debt relief in the next COVID-19 stimulus package.

i. Flexible Financing for Rural America Act (S. 4152, H.R. 7483)

1. Congressional support currently:

- a. 100 House co-sponsors and 20 in the Senate

b. Bill Includes:

- i. RUS and FFB Repricing Bill introduced
- ii. Adjustment of interest rate without penalty
- iii. Loan adjusted to Treasury rate closely matched to remaining term on loan
- iv. Six months to request a rate change
- v. Total RUS Electric program debt: \$43 billion
- vi. Estimated savings: \$10 billion

ii. Senate Republicans introduced the Health, Economic Assistance, Liability Protection, and Schools (HEALS) Act.

1. \$1 trillion in new spending
2. \$1,200 stimulus (income-based)
3. \$500/dependent
4. \$190 billion more in PPP and allows for 2nd loan

5. Liability Shield for Schools, Businesses, and Hospitals
6. No direct-ethanol relief
- iii. House Democrats Passed the Health and Economic Recovery Omnibus Emergency Solutions (HEROES) Act.
 1. \$3 trillion in new spending
 2. \$1,200 stimulus (income-based)
 3. \$1,200/dependent (limit 3)
 4. Eligibility & deadline expanded (PPP)
 5. Does not address liability concerns
 6. 45-cent per gallon payment (based on production)

E. Minnesota Update

a. MREA

i. REMA CEO Conference

1. RUS buyout
2. Understanding Economic Development Practices
3. Integrated Distribution Planning
4. Union Negotiation roundtable
5. Strategic Implications of Transmission in Market Evolution
6. Legislative & Regulatory update
7. Strengthening MREA
8. 2021 Budget

ii. GAAC Meeting (Government Affairs Advisory Committee)

1. Issues for 2021
 - a. ECO (Energy Conservation and Optimization) Act
 - b. Load Control Receivers
 - i. DOLI recently agreed to reduce the electrical permit fee from \$36.00 to \$20.00.
 - ii. Permit only needed if you are installing a new receiver or replacing one.
 - iii. Do not need to file a permit if you are replacing the door of the receiver.
 - c. Broadband Easements – Utilizing existing utility easements
 - d. Net Metering
 - e. Diversity
 - f. Territory - Municipal
 - i. Todd Wadena Electric Cooperative
 - g. MPCA Peaking Plants
 - i. On-site generation of at least 75HP or 50kW in size
 - h. Property Tax and street/yard lights

b. Legislation

- i. On September 11, 2020, Governor Walz has extended the COVID-19 Peacetime emergency through October 12, 2020.
- ii. Governor Walz has issued an executive order requiring face masks effective July 25, 2020 and is still in effect.

- iii. MREA held a virtual meeting with Senator Tina Smith on September 22nd.
 - 1. Topics discussed:
 - a. Her perspective of activities in DC
 - b. Our concerns and issues
 - i. RUS Refinancing – Which is led by Senator Smith.
 - 1. Estimated this would save MN cooperatives \$338 million in interest payments on approximately \$1.4 billion in outstanding RUS loans
 - ii. Rural Broadband
- iv. Leech Lake Land transfer:
 - 1. Cooperatives Affected: Beltrami, Crow Wing, and Lake Country Power
 - 2. The Leech Lake Band is requesting 11,000 acres of National Forest to be returned. The Band believes the land was not transferred correctly in the '40s & '50s. MREA is not opposing the transfer but wants all existing utility easements to be honored if moved back to the Leech Lake Band. The Band is wanting to charge fees associated with existing utility lines. The Cooperatives affected have come to an agreement with The Leech Lake Band that will include an amendment to the bill.

F. SDREA Update

a. SDREA

i. Managers Meeting

- 1. Topics discussed:
 - a. CEO – Ed Anderson retiring
 - b. Recently Hired Emily Costar as the New Communications Specialist
 - c. 2021 Budget
 - i. 13.8% increase in Membership dues if passed by SDREA Board
 - ii. Add addition position for legislation – Will hire after CEO position has been filled
 - d. Annual Meeting options:
 - i. Limiting attendance to Manager/Delegate
 - ii. Virtual

b. Legislation

i. SD VW Settlement and EV Charging Stations

G. Other Matters of Interest

- a. Bois de Sioux Watershed District (Drainage System)
 - i. On 510th/US HWY75 (One-mile South of MN HWY 55), multiple poles tipped over 7/9. The Claims Adjuster has requested additional information, such as our easements and year of poles. The Claims Adjuster did notify Dale on 9/18 that he and Troy from the Watershed Districted completed their onsite visit.
- b. Member-owned security lights
- c. Cooperative Current and Future Needs
- d. REED Loan Inquiries
 - i. City of Browns Valley

- ii. Valley Lake Boys Home (Member)
- e. Tim Backman 8/7
 - i. Tim contacted me on 8/17 regarding excessive load control and high bills. Continue to look at available options.
- f. Craig Lichtsinn 8/31/20
 - i. Discussed the potential New Riverview Dairy
- g. Jerry Murphy
 - i. Jacob from STAR Energy and Steve installed a voltage recorder on July 8th and removed on July 21st. Member has been burning up VFD's in the spring when he turns on his service after sitting idle over the winter. After reviewing the data, there were no issues found. The crews installed pole grounds on the overhead line as needed.
- h. Michael Gaulrapp
 - i. Michael had contacted me regarding the District 3 Board of Director's seat and the procedure for filling it.

September 29, 2020 board meeting Office Manager's Report:

1. Accounts Receivable balances as of 9/8/20:

- a) Current (August 31 statement) \$816,751.25
- b) 1-30 Days (July 31 statement) \$18845.09
- c) 31-60 Days (June 30 statement) \$3794.48
- d) 61-90 Days (May 31 statement) \$586.90
- e) Older than 91 days - \$12,091.22
- f) 51 disconnect notices were issued for September resulting in 2 disconnects in SD in September and both have been reconnected. One account in SD remain disconnected from May with no contact from them.

2. New Members Connected:

- a) Doug Carlson
- b) Sara Genia
- c) Tonia Schram
- d) Grant Pearson
- e) Colden Helberg
- f) Damian & Kassidee Hansmann
- g) Donna M Jackson
- h) Greg Adamson

3. Office response to COVID-19.

- a) No changes to procedures over the past month. We continue to follow guidelines.
- b) No employee has tested positive for COVID-19.

4. Past due accounts affected by COVID-19

- a) We are still waiting for payments from the SWO Tribal COVID Assistance Fund for a number of members. The checks are trickling in slowly.
- b) MN members affected by COVID-19 who are past due on their electric bills can apply for assistance through the MN COVID-19 Housing Assistance Program if they have been directly affected and their household income is at or below 300% of federal poverty guidelines. This program expires on 12/30/20. MN members receiving disconnect notices will also be sent the brochure for the program and info. on how to apply.

5. In September, we resumed charging late payment fees and reconnection fees.

6. Steve completed 6 generator installations in August and September to date, with at least 2 more to install, and has members waiting to receive estimates yet. All of the generators installed so far were placed in SD.

7. Blue Cross Blue Shield is giving us a one-time 20% premium relief credit applied to our October bill for our health insurance plan. They are doing this since many elective procedures were postponed and people delayed other non-emergency healthcare earlier this year causing people not to use their policies as planned or expected. This is saving the cooperative \$2675 and employees \$669 total for October health insurance.

8. Notes to financial reports:

- a) Although margins for August are (\$38,979), we still have a YTD margin of \$410,029, which is more than what we budgeted for a YTD margin (Budgeted \$143,285).
- b) In August, we realized \$99,400 in tree trimming expense with Carr's Tree Service completing our spraying and trimming for the year.
- c) \$14,763.65 was spent on outages in August. Our YTD outages expense is \$88,789. We had a lot of storms go through our area in June, July, & August.
- d) Our YTD sales revenue is \$7,431,239 compared to our budgeted YTD sales of \$7,294,480.
- e) The Riverview Dairies (Marshall, Dollymount, Campbell, & North Ottawa) make up 33% of our total kwh sales and 25% of our electric sales revenue.

USDA - RUS FINANCIAL AND STATISTICAL REPORT			BORROWER DESIGNATION MN 84 Traverse		
INSTRUCTIONS - See RUS Bulletin 1717B-2			PERIOD ENDED August 2020		
PART B. DATA ON TRANSMISSION AND DISTRIBUTION PLANT					
ITEM	YEAR-TO-DATE		ITEM	YEAR-TO-DATE	
	LAST YEAR (a)	THIS YEAR (b)		LAST YEAR (a)	THIS YEAR (b)
1. New Services Connected	24	34	5. Miles Transmission		
2. Services Retired	6	13	6. Miles Distribution- Overhead	1,168	1,167
3. Total Services in Place	3,197	3,238	7. Miles Distribution- Underground	536	561
4. Idle Services (Exclude Seasonal)	0	0	8. Total Miles Energized (5 + 6 + 7)	1,704	1,728
PART E. KWH AND KW STATISTICS					
ITEM	YEAR-TO-DATE		ITEM	YEAR-TO-DATE	
	THIS MONTH (a)	YTD (b)		THIS MONTH (a)	YTD (b)
1. Net kWh Generated			6. Office Use	6,536	190,672
2. kWh Purchased	9,223,742	78,292,653	7. Total Unaccounted For (4 Less 5 & 6)	440,498	3,523,604
3. Interchange kWh - Net			8. Percent System Loss (7/4) x 100	5	5
4. Total kWh (1 thru 3)	9,223,742	78,292,653	9. Maximum Demand (kW)	14,850	
5. Total kWh Sold	8,776,708	74,578,377	10. Mo When Max Demand Occurred	February	18995

PART D. CONSUMER SALES AND REVENUE DATA

Class Of Service	THIS MONTH				YEAR-TO-DATE		
	# Rec'g Service a	kWh Sold b	Amount c	# Min Bills d	Avg # Rec'g Serv e	kWh Sold Cumulative f	Amount Cumulative g
1. Residential Sales	2,575	3,420,738	455,169		2,560	36,217,934	4,178,753
2. Seasonal Sales	405	229,239	41,215		400	1,574,025	287,287
3. Irrigation Sales	12	79,240	7,381		12	236,657	28,201
4. Comm - 50 kVA or less	8	26,864	3,562		4	91,071	12,747
5. Comm - over 50 kVA	104	702,760	79,363		109	8,131,765	811,352
6. Kinder Morgan	1	235,890	21,945		1	2,539,490	210,909
7. Veblen Dairy	1	1,619,077	118,484		1	11,902,441	876,947
8. WDCE - Graceville Loc	1	71,000	4,501		1	1,126,000	95,811
9. Dollymount Dairy	2	594,750	41,849		2	4,260,533	298,343
10. Campbell Dairy	2	757,250	55,628		2	5,549,261	422,058
11. North Ottawa Dairy	2	1,039,900	75,004		2	2,949,200	227,299
12. Total Sale of Electric	3,113	8,776,708	904,101		3,094	74,578,377	7,449,706
13. Other Elec Revenue			978				-18,467
14. Total (11 + 12)			905,079				7,431,239

1. $17905 + 2575 = 20480 / 8 = 2560$
2. $2799 + 405 = 3204 / 8 = 400$
3. $84 + 12 = 96 / 8 = 12$
4. $26 + 8 = 34 / 8 = 4$
5. $768 + 104 = 872 / 8 = 109$

Traverse Electric Cooperative Inc
Financial and Operating Report Electric Distribution
Statement of Operations
For the eight months ending 8/31/2020

	2019 <u>YTD Actual</u>	2020 <u>YTD Actual</u>	2020 <u>YTD Budget</u>	2020 <u>August</u>
1. Operating Revenue and Patronage Capital	7,135,703.69	7,431,239.12	7,294,480.00	905,079.39
2. Power Production Expense	0.00	0.00	0.00	0.00
3. Cost of Purchased Power	4,396,825.77	4,556,087.75	4,640,184.00	575,709.06
4. Transmission Expense	0.00	0.00	0.00	0.00
5. Regional Market Expense	0.00	0.00	0.00	0.00
6. Distribution Expense - Operation	365,651.30	277,891.41	370,236.00	29,982.70
7. Distribution Expense - Maintenance	361,651.14	599,813.82	506,620.00	150,136.16
8. Customer Accounts Expense	120,740.21	129,783.04	121,336.00	15,725.92
9. Customer Service and Informational Expense	49,848.37	53,069.56	66,878.00	4,816.37
10. Sales Expense	9,915.00	4,822.80	5,668.00	(600.00)
11. Administrative and General Expense	648,711.21	633,878.42	686,604.00	73,293.15
12. Total Operation & Main. Expense (2 thru 11)	5,953,343.00	6,255,346.80	6,397,526.00	849,063.36
13. Depreciation and Amortization Expense	643,413.31	500,582.32	536,900.00	62,029.98
14. Tax Expense - Property & Gross Receipts	0.00	0.00	0.00	0.00
15. Tax Expense - Other	349.83	534.08	0.00	0.00
16. Interest on Long-Term Debt	425,142.07	309,985.45	307,678.65	38,717.66
17. Interest Charged to Construction - Credit	0.00	0.00	0.00	0.00
18. Interest Expense - Other	464.84	421.40	360.00	23.71
19. Other Deductions	0.00	0.00	0.00	0.00
20. Total Cost of Electric Service (12 thru 19)	7,022,713.05	7,066,870.05	7,242,464.65	949,834.71
21. Patronage Capital & Operating Margins (1 - 20)	112,990.64	364,369.07	52,015.35	(44,755.32)
22. Non Operating Margins - Interest	165,870.22	40,275.38	60,000.00	2,387.20
23. Allowance for Funds Used During Construction	0.00	0.00	0.00	0.00
24. Income (Loss) from Equity Investments	0.00	0.00	0.00	0.00
25. Non Operating Margins - Other	(16,733.05)	(10,530.20)	12,770.00	(2,253.81)
26. Generation and Transmission Capital Credits	0.00	0.00	0.00	0.00
27. Other Capital Credits and Patronage Dividends	17,886.23	15,915.51	18,500.00	5,643.00
28. Extraordinary Items	0.00	0.00	0.00	0.00
29. Patronage Capital or Margins (21 thru 28)	280,014.04	410,029.76	143,285.35	(38,978.93)

Income Statement Analysis Ratios

For the eight months ending 8/31/2020

$$\begin{aligned}\text{Times Interest Ratio} &= \mathbf{2 \text{ to } 1} \\ &= \text{Line 29} + \text{Line 16} / \text{Line 16} \\ &= \frac{410,029.76 + 309,985.45}{309,985.45}\end{aligned}$$

$$\begin{aligned}\text{Modified Times Interest Earned Ratio} &= \mathbf{2 \text{ to } 1} \\ &= \text{Line 29} - \text{Line 26} - \text{Line 27} - \text{Line 28} + \text{Line 16} / \text{Line 16} \\ &= \frac{410,029.76 - 0.00 - 15,915.51 - 0.00 + 309,985.45}{309,985.45}\end{aligned}$$

$$\begin{aligned}\text{Operating Times Interest Earned Ratio} &= \mathbf{2 \text{ to } 1} \\ &= \text{Line 21} + \text{Line 16} / \text{Line 16} \\ &= \frac{364,369.07 + 309,985.45}{309,985.45}\end{aligned}$$

Traverse Electric Cooperative Inc
Financial and Operating Report Electric Distribution
Balance Sheet

For the period ending 08/31/2020

	-----2020-----		-----2019-----	
	August <u>Activity</u>	August <u>Balance</u>	August <u>Activity</u>	August <u>Balance</u>
<u>Assets and Other Debits</u>				
1. Total Utility Plant in Service	83,285.38	26,059,521.95	123,462.48	25,563,485.48
2. Construction Work in Progress	(25,139.42)	338,399.10	573,126.13	2,390,429.26
3. Total Utility Plant (1+2)	58,145.96	26,397,921.05	696,588.61	27,953,914.74
4. Accum. Provision for Depreciation and Amort	(52,290.41)	(10,639,261.09)	(45,648.24)	(11,305,856.57)
5. Net Utility Plant (3-4)	5,855.55	15,758,659.96	650,940.37	16,648,058.17
6. Non-Utility Property - Net	0.00	0.00	0.00	0.00
7. Investment in Subsidiary Companies	0.00	0.00	0.00	0.00
8. Invest in Assoc. Org.-Patronage Capital	0.00	5,774,646.13	0.00	5,579,452.32
9. Invest in Assoc. Org.-Other-General Funds	2,784.00	28,918.57	0.00	26,134.57
10. Invest in Assoc. Org.-Other-Nongeneral Funds	0.00	284,154.08	(166.31)	283,269.05
11. Investments in Economic Development Projects	0.00	0.00	0.00	0.00
12. Other Investments	(141.34)	58,233.11	(1,572.83)	70,892.39
13. Special Funds	0.00	0.00	0.00	0.00
14. Total Other Property & Investments(6 thru 13)	2,642.66	6,145,951.89	(1,739.14)	5,959,748.33
15. Cash-General Funds	2,230,497.83	2,536,748.44	(2,213,702.60)	530,882.35
16. Cash-Construction Funds-Trustee	0.00	1.00	0.00	1.00
17. Special Deposits	0.00	0.00	0.00	1,000.00
18. Temporary Investments	(2,084,076.68)	1,400,110.38	1,937,621.14	2,796,359.07
19. Notes Receivable - Net	(2,634.50)	210,760.00	0.00	0.00
20. Accounts Receivable - Sales of Energy (Net)	(135,812.26)	916,106.67	(80,971.03)	847,455.36
21. Accounts Receivable - Other (Net)	11,091.39	33,049.56	114,639.06	9,443.45
22. Renewable Energy Credits	0.00	0.00	0.00	0.00
23. Materials & Supplies - Electric and Other	(1,655.78)	412,167.82	(252,353.18)	459,524.13
24. Prepayments	(10,178.49)	64,632.03	(8,918.69)	58,904.63
25. Other Current & Accrued Assets	(2,227.32)	4,847.04	6,132.22	9,995.74
26. Total Current & Accrued Assets (15 thru 25)	5,004.19	5,578,422.94	(497,553.08)	4,713,565.73
27. Regulatory Assets	0.00	0.00	0.00	0.00
28. Other Deferred Debits	(5,397.89)	145,814.64	(5,397.89)	209,527.82
29. Total Assets & Other Debits (5+14+26 thru 28)	8,104.51	27,628,849.43	146,250.26	27,530,900.05
<u>Liabilities and Other Credits</u>				
30. Memberships	0.00	0.00	0.00	0.00
31. Patronage Capital	0.00	13,079,127.66	(9,241.79)	12,388,255.80
32. Operating Margins - Prior Years	0.00	0.00	0.00	0.00
33. Operating Margins - Current Year	(44,755.32)	364,369.07	8,938.21	112,990.64
34. Non Operating Margins	5,776.39	45,662.70	21,163.44	167,025.41
35. Other Margins and Equities	0.00	489,356.56	3,530.46	451,970.55
36. Total Margins & Equities (30 thru 35)	(38,978.93)	13,978,515.99	24,390.32	13,120,242.40
37. Long-Term Debt RUS (Net)	(15,104.33)	4,368,598.38	(15,664.05)	5,080,349.99
38. Long-Term Debt - FFB - RUS Guaranteed	0.00	7,644,269.42	0.00	9,813,541.46
39. Long Term Debt - Other - RUS Guaranteed	0.00	0.00	(21,528.06)	219,961.62
40. Long-Term Debt - Other (Net)	0.00	580,765.41	0.00	615,894.56
41. Long-Term Debt - RUS - Econ. Devel. (Net)	0.00	0.00	0.00	0.00
42. Payments - Unapplied	0.00	0.00	23,736.27	(2,522,984.57)
43. Total Long-Term Debt (37 thru 41-42)	(15,104.33)	12,593,633.21	(13,455.84)	13,206,763.06
44. Obligations Under Capital Leases	0.00	0.00	0.00	0.00
45. Accumulated Operating Provisions	0.00	0.00	0.00	0.00
46. Total Other Noncurrent Liabilities (44 + 45)	0.00	0.00	0.00	0.00
47. Notes Payable	0.00	0.00	0.00	0.00
48. Accounts Payable	24,742.91	796,025.01	83,702.61	931,842.03
49. Consumer Deposits	(650.00)	13,500.00	(300.00)	13,350.00
50. Current Maturities Long Term Debt	0.00	0.00	0.00	0.00
51. Current Maturities - Econ Development	0.00	0.00	0.00	0.00
52. Current Maturities - Capital Leases	0.00	0.00	0.00	0.00
53. Other Current & Accrued Liabilities	38,094.86	222,473.99	51,913.17	237,602.33
54. Total Current & Accrued Liab (47 thru 53)	62,187.77	1,031,999.00	135,315.78	1,182,794.36
55. Regulatory Liabilities	0.00	0.00	0.00	0.00
56. Other Deferred Credits	0.00	24,701.23	0.00	21,100.23
57. Total Liab & Other Credits(36+43+46+54 thru 56)	8,104.51	27,628,849.43	146,250.26	27,530,900.05

Balance Sheet Analysis Ratios

For the period ending 08/31/2020

Equity as a Percent of Assets = 50.59 %**= Line 36 / Line 29**

$$= \frac{13,978,515.99}{27,628,849.43}$$

General Funds as a Percent of Total Utility Plant = 15.1341 %**= Line 12 + Line 13 + Line 15 + Line 16 + Line 18 / Line 3**

$$= \frac{58,233.11 + 0.00 + 2,536,748.44 + 1.00 + 1,400,110.38}{26,397,921.05}$$

Modified Equity as a Percent of Assets = 29.6931 %**= Line 36 - Line 8 / Line 29**

$$= \frac{13,978,515.99 - 5,774,646.13}{27,628,849.43}$$

Current Assets to Current Liabilities Ratio = 5.4055 to 1**= Line 26 / Line 54**

$$= \frac{5,578,422.94}{1,031,999.00}$$

Total Long-Term Debts as a Percentage of Total Utility Plant = 47.7069 %**= Line 43 / Line 3**

$$= \frac{12,593,633.21}{26,397,921.05}$$

August Comparison 2020				
	19-Aug	YTD 19	YTD 20	20-Aug
Revenue	\$ 799,420.94	\$ 7,135,703.69	\$ 7,431,239.12	\$ 905,079.39
Cost of Power	\$ 474,304.42	\$ 4,396,825.77	\$ 4,556,087.75	\$ 575,709.06
Distribution Exp - Oper.	\$ 28,305.58	\$ 365,651.30	\$ 277,891.41	\$ 29,982.70
Distribution Exp. - Maint.	\$ 44,934.74	\$ 361,651.14	\$ 599,813.82	\$ 150,136.16
Interest Paid	\$ 53,568.28	\$ 425,606.91	\$ 310,406.85	\$ 38,741.37
Total Cost of Service	\$ 790,482.73	\$ 7,022,713.05	\$ 7,066,870.05	\$ 949,834.71
Margin Operation	\$ 8,938.21	\$ 112,990.64	\$ 364,369.07	\$ (44,755.32)
Other Income	\$ 21,163.44	\$ 167,023.40	\$ 45,660.69	\$ 5,776.39
Total Margins	\$ 30,101.65	\$ 280,014.04	\$ 410,029.76	\$ (38,978.93)
Total kWh Sold	7,809,395	72,583,892	74,578,377	8,776,708
Line Loss	5%	4%	4%	5%

	YTD	August
East River COVID Credit Total	\$ 49,668.25	\$ 11,439.30
Minnesota	\$ 31,456.36	\$ 7,366.52
South Dakota	\$ 18,211.89	\$ 4,072.78

Operation Manager's Report

Dale Schwagel

September 22, 2020

A. As of September 21st, 2020, crews have been busy with the following:

- Outages. This year, we have seen more outages than normal, for some reason. Hoping they slow down soon.
- Pole change outs
- Plow 750 ft, 3 phase cable replacement, transformer upgrade
- Plow 200 ft, line move and new service, New home
- Plow/bore 200 ft, conversion, OVH to URD
- Plow/Bore 2000 ft, conversion, OVH to URD
- Cut in cabinet and transformer/ energize new service for tile pump
- Move pole/anchor and service for member
- Upgrade several transformers and services for new dryer/Bin set ups
- Hung transformer and energize new service/ tile pump
- Hung transformer and energize new service/ MNDOT
- Complete and energized temp service for Dairy
- Added pole grounds to 2 miles of overhead line.
- Terminate and energize new transformer for Big Stone Colony.

B. Miscellaneous:

- **RESAP**
 - We had our RESAP observation on the 27th of August, overall review was good. With some areas of concern.
- 1. **Pole yard:**
 - No fence, Easy access to public, including children
 - Not enough space for all poles
 - Easy access to our parking area, children in close proximity to truck/ vehicle traffic
 - Broken cement, junk transformer pad
- 2. **Warehouse:**
 - Broken up cement in several areas, including along the floor grates, could cause tripping hazards
 - Cement blocks falling out of the corner of building
- 3. **Main office garage area:**
 - Also noted the cement along the floor grates.

Confidential

C. SAFETY:

- **MREA:**
 - Safety playbook (1 attached)
 - Safety pallet
 - Crew observation
- **STAR:**
 - Be Safe topics
 - Safety news letter
- **Federated:**
 - S.A.F.E T.A.L.K: warehouse /storage/forklift safety

D. Outage Reports:

- Traverse, attached
- East River, attached

BOARD REPORT
Safety and Compliance
Traverse Electric Cooperative, Inc.
August 2020

MANAGEMENT

- ✓ Emergency Action Plan and evacuation signage updated on 08/24/20
- ✓ RESAP Onsite Observation on 08/27/20

	Not Started	In Progress	Completed
AWAIR/SIP Goals			
1. Review OSHA Inspection Action Plan with Employees			✓
2. Continue Linemen Peer to Peer Inspections of PPE	✓		
3. Inspect All Extension/Electrical Cords			✓
4. Focus on Improving Safe Work Practices – “What Should We Do that We Aren’t Doing?”	✓		

EDUCATION

<u>Topic</u>	<u>Audience</u>	<u>Date</u>	<u>Presenter</u>
Monthly Newsletter – What Is Situational Awareness	All employees	07/16/20	STAR
Monthly Poster – Don’t Slip	All employees	08/01/20	STAR
Safety Bulletin Board – Feeling Sick Stay Home, Cozy but Deadly	All employees	08/01/20	STAR
Be Safe – Face Coverings and Masks for Line Workers	Operations	08/10/20	STAR
Be Safe – MREA Safety Playbooks, multiple safety topics	Operations	08/12/20	TEC

INSPECTIONS

- ✓ Monthly forklift inspection by TEC on 08/03/20
- ✓ Monthly skid steer loader inspection by TEC on 08/03/20
- ✓ Monthly fire extinguisher and first aid kit inspection by TEC on 08/03/20
- ✓ Crew observation by STAR on 08/05/20

EVENTS (not including damage to poles/structures by public)

2 new events reported during this period. See table below.

- ✓ Year-to-Date Injuries: 1 (includes no OSHA recordables)
- ✓ Year-to-Date Damage: 2 (includes no DOT reportable)
- ✓ Year-to-Date Near Miss: 1

Date	Type	Description	Actions
05/07/20	Oil Spill	Vehicle collision with pad-mount; oil spill cleanup	
07/08/20	Injury	Injured right knee coming out of ditch	
08/08/20	Oil Spill	Broken pole; oil spill cleanup	
08/25/20	Near Miss	Blown fuse	Verify phasing before using 2-way feeds when possible

Safety Playbook 2020

For the game of life



Date Used _____ Co-op/Company _____

Coach _____ Title _____

September 11, 2020

If we learn nothing else from this tragedy, we learn that life is short and there is no time for hate.

Sandy Dahl, wife of flight 93 pilot Jason Dahl



Safety Pays!

Talk it up! And, when you do, you join the ranks of those willing to share a story so no one else gets hurt.

Send in your stories or pictures to Lidia, Curt, Andrew or Terry.

What happened?

From MN Co-op – Crew reported a close call to one of our MREA safety specialists. They were pulling 4/0 URD cable through conduit when the mule tape snapped in the pipe and came rocketing out the end, hitting one of the linemen in the stomach. It left a nasty welt, but it could have hit him in the face and injured him badly. The crew said the mule tape had many knots in it. *From the MREA safety specialist – When the mule tape has many knots in it, it tells me the contractor who did the boring for them was reusing mule tape over and over again. I told crew to check on it.*

From MN News - A Pine Island man was killed in a boom truck accident in Zumbrota. According to the Zumbrota Police Department, 62-year-old James Mueller was working in the bucket of his boom truck, which was owned by his tree service, 30 feet in the air. The boom truck arm broke off of the truck. Police said it happened at 12:15 p.m. on Tuesday. Mayo One and Zumbrota Area Ambulance Service were called, but life-saving efforts on the scene were unsuccessful. The incident is under investigation.

From Federated's Near Miss Database – Crews from two different districts were working together on a 3-phase rebuild. The structure that both crews were working on would require cover-up. The journeyman was lowering the outriggers while the apprentice was asking him how much cover-up he would need. The journeyman looked up at the area he would be working while he was lowering the outriggers. The apprentice was retrieving the appropriate cover-up from the truck when the foreman yelled STOP!!! The journeyman immediately stopped lowering the outrigger which had already made contact with the apprentice's foot. Luckily the foreman saw this before there had been enough pressure put on the apprentices's foot to cause any injury.

Safety Suggestions

Do you need to change your safe work practices today from the stories shared?

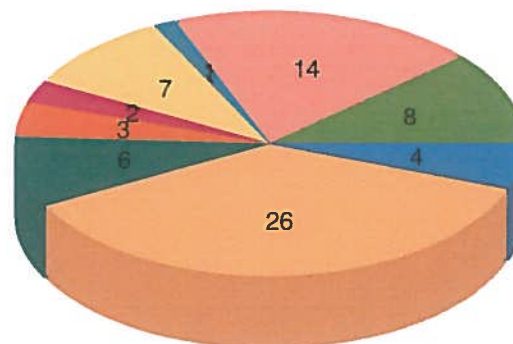
Can you see what's wrong?



Outage Summary

8/1/2020 To 8/31/2020

Bird/Animal	4	5.6%
Planned/Construction	26	36.6%
Equipment Failure/Decay	6	8.5%
Dig In/Excavator/Contractor	3	4.2%
Member Problem	2	2.8%
Tree	7	9.9%
Wind	1	1.4%
Lightning	14	19.7%
Unknown	8	11.3%
Total:	71	100.0%



(Major Event Outages Highlighted Yellow)

Outage List

Start Time	End Time	Cause	Equip Code	Device	Substation	Area	Comments	
8/1/20 2:09 am	8/1/20 5:15 am	Tree	Line Fuse OH		Beardsley	30 -33-3A, 30 -33-F1, 30 -33-D5...	Tree branch on line. Locations Affected Removed branch and refused. Had to change cut out on line too.	11
8/1/20 4:18 am	8/1/20 5:10 am	Tree	Line Fuse OH		Beardsley	30 -33-FH, 30 -34B-11, 30 -33-FM...	Tree branch on line. Locations Affected Removed branch and refused. Had to change cut out on line too.	27

Start Time	End Time	Cause	Equip Code	Device	Substation	Area	Comments	
8/1/20 6:42 pm	8/1/20 7:03 pm	Member Problem	Other		Victor	39 -01	Hit meter box with car. Not our equipment. Damaged meter services 15152 & 15153.	Locations Affected 1
8/3/20 1:23 am	8/3/20 3:43 am	Tree	Line Fuse OH		Sisseton	52A-13-1, 52A-13-3, 52A-12-1...	Tree in line at 52A-1-1	Locations Affected 9
8/3/20 10:11 am	8/3/20 1:33 pm	Planned/Construction	Hot Line Clamp		Wendell	04 -32-3	De-energized service to change pole.	Locations Affected 1
8/3/20 10:19 am	8/3/20 12:03 pm	Planned/Construction	Other		Sisseton	45 -33-3	Disconnect tap to move urd cable.	Locations Affected 1
8/4/20 12:50 pm	8/4/20 1:10 pm	Planned/Construction	Other		Wendell	04 -20-4, 04 -19-1	Disconnect to deadend & back feed line for Riley Bros. Const. doing dirtwork on river.	Locations Affected 2
8/5/20 7:00 am	8/5/20 8:37 am	Unknown	Line Fuse URD		Wendell	10 -13-4, 10 -13-3A, 10 -13-3...	Refused cut out.	Locations Affected 3
8/5/20 9:20 am	8/5/20 10:42 am	Planned/Construction	Jumper		Wendell	10 -08-1A	Disconnect service for pole change.	Locations Affected 1
8/5/20 11:55 am	8/5/20 3:15 pm	Planned/Construction	Hot Line Clamp		Wendell	10 -07-1	Disconnect service for pole change.	Locations Affected 1
8/5/20 1:18 pm	8/5/20 3:11 pm	Planned/Construction	Other		Beardsley	30 -18-3L, 30 -18-3N, 30 -18-01..	Shut down for pole change.	Locations Affected 10
8/8/20 3:00 pm	8/8/20 6:00 pm	Wind	Line Fuse URD		Dumont	08 -25-3	Changed pole out. Broken and rotten. Transformer broke and leaked oil/cleaned up.	Locations Affected 1
8/8/20 8:02 pm	8/8/20 8:44 pm	Bird/Animal	Transformer Fuse		Beardsley	22 -06-1	Blown transformer fuse. Bird at bottom of pole.	Locations Affected 1
8/9/20 6:30 am	8/9/20 7:42 am	Unknown	Line Fuse OH		Doran	21-30-4, 29 -25-1	Patrolled & found nothing. Refused and held.	Locations Affected 2

Start Time	End Time	Cause	Equip Code	Device	Substation	Area	Comments	
8/9/20 12:30 pm	8/9/20 12:37 pm	Member Problem			Victor	26 -06-4	Partial power. Checked transformer & meter socket, connections & voltage, 121 volts each leg. low voltage in house. Advised member to contact electrician.	Locations Affected 1
8/10/20 9:47 am	8/10/20 11:43 am	Planned/Construction	Line Fuse URD		Beardsley	30 -19-2	Shut off line to install single phase cabinet.	Locations Affected 1
8/10/20 1:13 pm	8/10/20 2:04 pm	Unknown	Line OCR		Doran	12 -29-4, 12 -32-2, 12 -21-4...	No cause found.	Locations Affected 19
8/11/20 9:17 am	8/11/20 12:46 pm	Planned/Construction	Other		Wendell	05 -33-4, 04 -05-3, 05 -31-1...	Shut line off to cut in single phase cabinet.	Locations Affected 6
8/11/20 11:01 am	8/11/20 2:15 pm	Planned/Construction	Other		Beardsley	22B-05-0N, 22B-05-0L, 22B-05-0M...	Disconnected for pole change.	Locations Affected 6
8/11/20 12:15 pm	8/11/20 3:43 pm	Equipment Failure/Decay	Transformer Failure		Wheaton	10 -28-4A	Bad transformer. Changed transformer.	Locations Affected 1
8/12/20 8:44 am	8/12/20 10:44 am	Equipment Failure/Decay	Transformer Failure		Sisseton	47 -18-4B	Bad transformer. Changed transformer.	Locations Affected 1
8/12/20 10:09 am	8/12/20 11:31 am	Planned/Construction	Other		Sisseton	49 -32-1	Tie in new transfer switch for new generator.	Locations Affected 1
8/12/20 10:31 am	8/12/20 1:37 pm	Planned/Construction	Other		Sisseton	50 -20-4	Shut off service to upgrade.	Locations Affected 1
8/12/20 12:13 pm	8/12/20 2:13 pm	Equipment Failure/Decay	URD Primary Fault		Sisseton	52 -34-3	Blown terminator at 52-33-2.	Locations Affected 1
8/13/20 9:36 am	8/13/20 1:49 pm	Planned/Construction	Other		Graceville	22 -12-3A	Disconnected for transformer change.	Locations Affected 1
8/13/20 5:39 pm	8/13/20 6:49 pm	Tree	Line OCR		Beardsley	30 -27-4, 30 -17-1, 30 -20-09...	Tree fell through line. Put line up and energized.	Locations Affected 31
8/13/20 5:39 pm	8/13/20 7:38 pm	Tree	Line OCR		Beardsley	30 -34-B10, 30 -34B3, 30 -33-D6...	Tree fell through line. Put line up and energized.	Locations Affected 38

Start Time	End Time	Cause	Equip Code	Device	Substation	Area	Comments	
8/14/20 8:52 am	8/14/20 9:25 am	Planned/Construction	Other		Wheaton	24 -08-3	Transformer change.	Locations Affected 1
8/15/20 9:51 pm	8/15/20 11:24 pm	Dig In/Excavator/Contractor	Line Fuse OH		Doran	13 -32-3, 13 -30-4, 13 -32-2...	Farmer hit urd riser with mower. Spliced urd and energized.	Locations Affected 3
8/15/20 9:51 pm	8/16/20 12:40 am	Dig In/Excavator/Contractor	Line Fuse OH		Doran	13 -29-4	Farmer hit urd riser with mower. Spliced urd and energized.	Locations Affected 1
8/17/20 1:36 pm	8/17/20 2:05 pm	Planned/Construction	Other		Wendell	04 -17-2, 04 -29-3, 04 -19-1...	Shut off line to restring 2 spans of wire.	Locations Affected 28
8/17/20 1:37 pm	8/17/20 2:37 pm	Dig In/Excavator/Contractor	Transformer Fuse		Dumont	09 -36-3	Member hit secondaries and blew transformer fuse.	Locations Affected 1
8/20/20 8:05 am	8/20/20 8:23 am	Unknown	Transformer Fuse		Doran	20 -14-3A	Blown tub fuse.	Locations Affected 1
8/20/20 11:00 am	8/20/20 11:08 am	Planned/Construction	Other		Doran	29A-24-4C	Planned for pole change & anchor replacement.	Locations Affected 1
8/20/20 4:17 pm	8/20/20 4:21 pm	Planned/Construction	Transformer Fuse		Wendell	11 -18-3	Disconnected transformer to check connections. Member called about blinking lights.	Locations Affected 1
8/21/20 3:21 am	8/21/20 5:10 am	Unknown	Line Fuse OH		Sisseton	47 -30-2, 47 -19-1, 47 -30-3...	Patrolled and found no cause. refused and held.	Locations Affected 11
8/21/20 7:35 am	8/21/20 9:26 am	Planned/Construction	Transformer Fuse		Wheaton	25 -16-2A	Disconnect service at transformer for electrician to repair LB into service.	Locations Affected 1
8/21/20 8:22 am	8/21/20 8:45 am	Planned/Construction	Transformer Fuse		Wheaton	09 -05-4	Pull transformer fuse for electrician to upgrade service.	Locations Affected 1
8/21/20 9:19 am	8/21/20 11:30 am	Planned/Construction	Jumper		Doran	29A-23-1, 29A-24-4C, 29A-14-2A...	Shut off line for pole change.	Locations Affected 9
8/21/20 10:20 am	8/21/20 10:24 am	Planned/Construction	Transformer Fuse		Dumont	02 -03-2	Disconnected to tighten open secondaries.	Locations Affected 1

Start Time		End Time		Cause	Equip Code	Device	Substation	Area	Comments	
8/21/20	4:48 pm	8/21/20	6:57 pm	Lightning	Line OCR		Sisseton	47 -17-2, 47 -20-L2, 47 -14-2...	Refuse line & reframe pole from lightning.	Locations Affected 59
8/21/20	4:48 pm	8/21/20	7:50 pm	Lightning	Line OCR		Sisseton	51 -35-4, 51 -28-3, 51 -35-3D...	Refuse line & reframe pole from lightning.	Locations Affected 20
8/21/20	4:48 pm	8/21/20	7:09 pm	Lightning	Line OCR		Sisseton	47 -17-4, 51 -35-1F, 51 -35A-L14...	Refuse line & reframe pole from lightning.	Locations Affected 58
8/21/20	4:48 pm	8/21/20	7:49 pm	Lightning	Line OCR		Sisseton	47 -20-1H, 51 -25-3A, 51 -35-2J...	Refuse line & reframe pole from lightning.	Locations Affected 15
8/21/20	5:35 pm	8/21/20	8:56 pm	Lightning	Line OCR		Beardsley	37 -15-2, 37 -14-3, 37 -13-1...	Reset OCR.	Locations Affected 14
8/21/20	5:49 pm	8/21/20	9:31 pm	Lightning	Transformer Fuse		Beardsley	31 -11-4	Refuse transformer	Locations Affected 1
8/21/20	5:49 pm	8/21/20	10:00 pm	Lightning	Transformer Failure		Beardsley	31 -05-4	Transformer went bad in lightning storm. Replaced transformer.	Locations Affected 1
8/21/20	5:50 pm	8/21/20	9:18 pm	Lightning	Line Fuse URD		Beardsley	31 -09-3	Refuse riser.	Locations Affected 1
8/21/20	5:50 pm	8/21/20	9:34 pm	Lightning	Transformer Fuse		Beardsley	31 -15-3	Refused padmount.	Locations Affected 1
8/21/20	6:05 pm	8/21/20	10:51 pm	Lightning	Line Fuse URD		Graceville	14 -33-2A	Refuse riser.	Locations Affected 1
8/21/20	7:03 pm	8/21/20	7:10 pm	Lightning	Line OCR		Sisseton	47 -16-2B, 47 -20-2B, 47 -23-4...	Refused line & reframed pole from lightning.	Locations Affected 63
8/21/20	11:30 pm	8/22/20	12:09 am	Planned/Constructi on	Other		Graceville	14 -33-2A, 14 -10-2, 14 -21-2...	Disconnected line to reframe pole.	Locations Affected 23
8/22/20	6:28 pm	8/22/20	6:37 pm	Planned/Constructi on	Jumper		Dumont	01 -22-2A	Shut service off to splice neutral wire.	Locations Affected 1
8/23/20	10:51 am	8/23/20	1:00 pm	Bird/Animal	Sub OCR		Graceville	23 -21-2, 15 -19-1, 23 -25-2...	Removed eagle from riser pole. Contacted DNR. Re-energized.	Locations Affected 13
8/24/20	7:00 am	8/24/20	8:48 am	Tree	Transformer Fuse		Wheaton	16 -01-1	Tree in open sec. Cut clear and refused.	Locations Affected 1
8/24/20	10:52 am	8/24/20	12:23 pm	Planned/Constructi on	Other		Wendell	20 -34-3	Shut off for pole change.	Locations Affected 1
8/24/20	10:57 am	8/24/20	2:20 pm	Planned/Constructi on	Hot Line Clamp		Wendell	05 -26-2	Shut off to change A5 tub pole.	Locations Affected 1

Start Time	End Time	Cause	Equip Code	Device	Substation	Area	Comments	
8/25/20 11:48 am	8/25/20 2:44 pm	Unknown	Transformer Fuse		Doran	20 -14-3A	Refused transformer.	Locations Affected 1
8/26/20 7:26 am	8/26/20 9:35 am	Lightning	Line OCR		Sisseton	52 -114, 53 -31-3, 53 -22-2...	Patrolled line. Found no problem.	Locations Affected 14
8/26/20 10:25 am	8/26/20 11:18 am	Bird/Animal	Line Fuse OH		Dumont	02 -113, 02 -15-3, 02 -16-2A...	Patrolled line from device. blown fuse on take off pole.	Locations Affected 10
8/28/20 7:00 am	8/28/20 9:50 am	Equipment Failure/Decay	Transformer Failure		Beardsley	31 -05-1	Bad transformer/ Changed out.	Locations Affected 1
8/28/20 8:01 am	8/28/20 10:35 am	Tree	Line Fuse OH		Sisseton	48 -26-2	Patrolled line. Cut trees growing under line & refused.	Locations Affected 1
8/28/20 8:55 am	8/28/20 9:55 am	Planned/Construction	Other		Victor	39 -01-00, 39 -01-07, 39 -01-...	Shut off service for upgrade.	Locations Affected 3
8/28/20 12:41 pm	8/28/20 1:58 pm	Unknown	Line Fuse URD		Doran	29A-26-4	Blown line fuse.	Locations Affected 1
8/28/20 1:04 pm	8/28/20 2:43 pm	Unknown	Line Fuse OH		Wendell	04 -03-3, 05 -31-1A, 04 -04-2...	Patrolled line. No cause found. Crew refused.	Locations Affected 15
8/28/20 9:57 pm	8/29/20 1:56 am	Planned/Construction	Power Supplier		Wendell	20 -35-3A, 20 -35-3	OTP pole fire.	Locations Affected 2
8/29/20 10:05 am	8/29/20 11:39 am	Bird/Animal	Transformer Fuse		Beardsley	22B-05-01	Blown transformer fuse.	Locations Affected 1
8/29/20 3:30 pm	8/29/20 4:51 pm	Equipment Failure/Decay	Sub OCR		Wendell, Wheaton	20 -34-3, 19 -09-4, 19 -14-1A...	Single phase wire broke. Knocked out OCRs in Wendell Sub.	Locations Affected 19
8/29/20 3:30 pm	8/29/20 5:30 pm	Equipment Failure/Decay	Sub OCR		Wendell	19 -02-3, 19 -03-3, 19 -02-3A...	Single phase wire broke. Knocked out OCRs in Wendell Sub.	Locations Affected 4
8/30/20 8:30 pm	8/30/20 9:18 pm	Lightning	Line Fuse URD		Wheaton	24 -05-2, 24 -08-3	Blown line fuse at 3 phase riser take off.	Locations Affected 2
8/30/20 10:00 pm	8/30/20 11:20 pm	Lightning	Other		Wendell	04 -22-1A, 04 -22-4, 04 -23-1...	Lightning hit OTP pole with underbuild. Low wires on ground. Bells on A3 failed. Changed bells. Put line back up.	Locations Affected 11



Distribution Substation Operations Summary Report

09-09-2020 to 09-10-2020

Event Id	Substation	Coop	Off Date	On Date	Outage Duration (Minutes)	Customer Count	Customer Hours Off	Operating Substation	Operating Device	DevOp Count	Outage Codes	DevOp Codes	Comments
22323	Langford	Lake Region	09/09/2020 09:03	09/09/2020 11:24	141	298	700.3	Bristol	1252	0	Scheduled Outage, Preventative Maintenance	Preventative Maintenance, Scheduled Outage	Fix broken jumper and insulator. Test meter.
22324	Loomis	Central	09/09/2020 09:25	09/09/2020 14:22	297	1	4.95	Woonsocket	1152	0	Scheduled Outage, Preventative Maintenance	Scheduled Outage, Preventative Maintenance	Change out static deadends.
22325	Wendell	Traverse	09/09/2020 23:47	09/10/2020 01:20	93	205	317.75	OTPC	1	1	Power Supplier	Power Supplier	OTPC had a tree fall on their line



Distribution Substation Operations Summary Report

08-30-2020

Event Id	Substation	Coop	Off Date	On Date	Outage Duration (Minutes)	Customer Count	Customer Hours Off	Operating Substation	Operating Device	DevOp Count	Outage Codes	DevOp Codes	Comments
22312	Kimball	Central	08/30/2020 08:03	08/30/2020 08:03	0	31	0	Lake Platte	1252	2	Thunderstorm	Thunderstorm	Weather in the area.
22312	Plankinton	Central, Municipal	08/30/2020 08:03	08/30/2020 08:03	0	765	0	Lake Platte	1252	2	Thunderstorm	Thunderstorm	Weather in the area.
22312	Platte	Charles Mix	08/30/2020 08:03	08/30/2020 08:03	0	557	0	Lake Platte	1252	2	Thunderstorm	Thunderstorm	Weather in the area.
22312	Riverview	Charles Mix	08/30/2020 08:03	08/30/2020 08:03	0	382	0	Lake Platte	1252	2	Thunderstorm	Thunderstorm	Weather in the area.
22312	Storla	Central	08/30/2020 08:03	08/30/2020 08:03	0	310	0	Lake Platte	1252	2	Thunderstorm	Thunderstorm	Weather in the area.
22313	Andover	Lake Region	08/30/2020 15:16	08/30/2020 15:16	0	331	0	Groton (WAPA)	1552	0	Animal in Circuit	Animal in Circuit	Squirrel on A phase regulator.
22315	Florence	Codington/Clark	08/30/2020 20:49	08/30/2020 20:49	0	241	0	Watertown	3052	1	Weather, Thunderstorm	Weather, Thunderstorm	Weather in the area
22315	Henry	Codington/Clark	08/30/2020 20:49	08/30/2020 20:49	0	359	0	Watertown	3052	1	Thunderstorm, Weather	Weather, Thunderstorm	Weather in the area
22315	Rauville	Codington/Clark	08/30/2020 20:49	08/30/2020 20:49	0	294	0	Watertown	3052	1	Weather, Thunderstorm	Weather, Thunderstorm	Weather in the area
22315	Waverly	Codington/Clark	08/30/2020 20:49	08/30/2020 20:49	0	523	0	Watertown	3052	1	Thunderstorm, Weather	Weather, Thunderstorm	Weather in the area
22314	Wendell	Traverse	08/30/2020 20:50	08/30/2020 20:50	0	205	0	OTPC	1	1	Weather, Thunderstorm	Weather, Thunderstorm	Weather in the area
22314	Wendell	Traverse	08/30/2020 20:54	08/30/2020 20:54	0	205	0	OTPC	1	1	Thunderstorm, Weather	Weather, Thunderstorm	Weather in the area



Distribution Substation Operations Summary Report

08-25-2020

Event Id	Substation	Coop	Off Date	On Date	Outage Duration (Minutes)	Customer Count	Customer Hours Off	Operating Substation	Operating Device	DevOp Count	Outage Codes	DevOp Codes	Comments
22300	Hillhead	Lake Region	08/25/2020 08:45	08/25/2020 13:24	279	693	3222.45	OTPC	1	0	Scheduled Outage	Scheduled Outage	Cut over from old Hillhead to new Hillhead Substation.
22302	Newtown	FEM	08/25/2020 19:22	08/25/2020 19:22	0	322	0	MDU	1	1	Power Supplier, Unknown	Power Supplier, Unknown	Unknown / no weather in the area
22301	Beardsley	Traverse	08/25/2020 20:53	08/25/2020 20:53	0	630	0	OTPC	1	1	Unknown, Power Supplier	Unknown, Power Supplier	Unknown / no weather in the area



Distribution Substation Operations Summary Report

08-24-2020

Event Id	Substation	Coop	Off Date	On Date	Outage Duration (Minutes)	Customer Count	Customer Hours Off	Operating Substation	Operating Device	DevOp Count	Outage Codes	DevOp Codes	Comments
22299	Dumont	Traverse	08/24/2020 05:20	08/24/2020 05:20	0	164	0	OTPC	1	1	Weather, Thunderstorm, Power Supplier	Weather, Thunderstorm, Power Supplier	Thunderstorm in the area



Distribution Substation Operations Summary Report

08-21-2020

Event Id	Substation	Coop	Off Date	On Date	Outage Duration (Minutes)	Customer Count	Customer Hours Off	Operating Substation	Operating Device	DevOp Count	Outage Codes	DevOp Codes	Comments
22296	Leola	FEM	08/21/2020 10:02	08/21/2020 12:28	146	234	569.4	MDU	1	0	Power Supplier, Preventative Maintenance, Coop Load Transfer	Power Supplier, Preventative Maintenance, Coop Load Transfer	MDU maint.
22295	Hillhead	Lake Region	08/21/2020 16:23	08/21/2020 18:20	117	693	1351.35	OTPC	1	1	Power Supplier, Weather, Thunderstorm	Power Supplier, Weather, Thunderstorm	Weather in the area.
22297	Dome	Traverse	08/21/2020 18:01	08/21/2020 18:01	0	1	0	OTPC	1	1	Thunderstorm, Weather, Rain, Power Supplier, Wind	Thunderstorm, Weather, Rain, Wind, Power Supplier	Weather in the area.
22297	Wheaton	Traverse	08/21/2020 18:01	08/21/2020 18:01	0	347	0	OTPC	1	1	Wind, Power Supplier, Rain, Weather, Thunderstorm	Thunderstorm, Weather, Rain, Wind, Power Supplier	Weather in the area.
22298	Big Stone	Whetstone	08/21/2020 18:07	08/21/2020 18:08	1	943	15.72	Summit	1252	1	Thunderstorm, Weather, Rain, Wind	Thunderstorm, Weather, Rain, Wind	Weather in the area.
22298	LaBolt	Whetstone	08/21/2020 18:07	08/21/2020 18:08	1	401	6.68	Summit	1252	1	Wind, Rain, Weather, Thunderstorm	Thunderstorm, Weather, Rain, Wind	Weather in the area.
22298	Marvin	Whetstone	08/21/2020 18:07	08/21/2020 18:08	1	342	5.7	Summit	1252	1	Weather, Thunderstorm, Rain, Wind	Thunderstorm, Weather, Rain, Wind	Weather in the area.
22298	Milbank	Whetstone	08/21/2020 18:07	08/21/2020 18:08	1	745	12.42	Summit	1252	1	Wind, Rain, Thunderstorm, Weather	Thunderstorm, Weather, Rain, Wind	Weather in the area.

Approved Labor and Service Charges Rates

Effective ~~1-1-2019~~ **10-1-2020**

One Employee and Service Truck	Regular Working Hours	\$ 75.00 per hour
One Employee and Service Truck	Outside Regular Hours	\$ 100.00 per hour
Two Employees and Service Truck	Regular Working Hours	\$ 100.00 per hour
Two Employees and Service Truck	Outside Regular Hours	\$ 150.00 per hour
One Employee and Digger or Bucket Truck	Regular Working Hours	\$ 90.00 per hour
One Employee and Digger or Bucket Truck	Outside Regular Hours	\$150.00 per hour
Two Employees and Digger or Bucket Truck	Regular Working Hours	\$150.00 per hour
Two Employees and Digger or Bucket Truck	Outside Regular Hours	\$ 200.00 per hour
Reconnection Charge	Regular Working Hours	\$ 75.00
Reconnection Charge	Outside Regular Hours	\$ 200.00
Collection Fee		\$ 50.00
Meter Reading Fee		\$ 50.00
NSF check fee		\$ 25.00
Service Call 2 Men and Digger or Bucket Truck	Regular Working Hours	\$ 150.00
Service Call 2 Men and Digger or Bucket Truck	Outside Regular Hours	\$ 200.00
Master or Journeyman Electrician Labor	Regular Working Hours	\$ 65 75.00 per hour
Master or Journeyman Electrician Labor	Outside Working Hours	\$ 90.00 per hour
Electrician Assistant Labor	Regular Working Hours	\$ 37.50 45.00 per hour
Electrician Assistant Labor	Outside Working Hours	\$ 45 55.00 per hour
Electrician Mileage		\$ 0.40 per mile